



Edmund de Langley
&
Isabella de Castilla

KINGS LANGLEY PARISH COUNCIL

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to the Annual Meeting of the Kings Langley Parish Council to be held on Tuesday 2nd May 2017 at the Council Hall, Charter Court, Vicarage Lane, Kings Langley at 8pm to transact the business set out in the following agenda.

Please note that a meeting of the Planning and Licensing Committee will precede this meeting, commencing at 7:45pm.

AGENDA

1. To elect a Chair to hold office until the next Annual Meeting of the Council.
2. To receive the Chair's Declaration of Acceptance of Office or, if not then received, to decide when it shall be received.
3. To decide when any Declarations of Acceptance of Office, which have not been received as provided, shall be received (other Members in the case where there has been an election)
4. To elect a Vice-Chair to hold office until the next Annual Meeting of the Council.
5. Apologies for Absence.
 - 5.1 To receive any apologies for absence.
6. Declarations of Interest.
 - 6.1 To receive any Declarations of Interest related to items on this agenda.
7. To nominate / appoint representatives to serve on outside bodies to hold office until the next Annual Meeting of the Council in accordance with Kings Langley Parish Council Standing Orders:
 - a) Hertfordshire Association of Parish and Town Executive Committee
 - b) Kings Langley Community Association
 - c) Kings Langley Local History & Museum Society
 - d) Community Action Dacorum
 - e) CPRE - The Hertfordshire Society
 - f) The Kings Langley Carnival Committee
 - g) Transition in Kings (TIK).
8. Planning and Licensing Committee:
 - 8.1 To appoint a Planning and Licensing Committee until the next Annual Meeting of the Council.
 - 8.2 To resolve that the Planning and Licensing Committee, in accordance with Kings Langley Parish Council Standing Orders, be given the delegated authority to express the view of the Council to the relevant planning and licensing authority with regard to applications for planning permission and associated planning matters and licensing applications and any associated matters.



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- 8.3 To appoint members to the Planning and Licensing Committee, to serve until the next Annual Meeting of the Council in accordance with Kings Langley Parish Council Standing Orders.
- 8.4 To appoint a Chair of the Planning and Licensing Committee to hold office until the next Annual Meeting of the Council in accordance with KLPC Standing Orders.
- 8.5 To appoint a Vice-Chair of the Planning and Licensing Committee to hold office until the next Annual Meeting of the Council in accordance with KLPC Standing Orders.
9. Personnel Committee:
 - 9.1 To appoint a Personnel Committee to serve until the next Annual Meeting of the Council
 - 9.2 To resolve that the Personnel Committee, in accordance with Kings Langley Parish Council Standing Orders, be given the delegated authority of the Council to take decisions on all personnel matters, with the option of referring to the Council itself any matter upon which it, the Personnel Committee, chooses not to make a decision.
 - 9.3 To appoint members to the Personnel Committee to serve until the next Annual Meeting of the Council in accordance with Kings Langley Parish Council Standing Orders.
10. To inspect leases and title deeds held by the Council
11. To appoint any Working Groups as may be desired, and any Chairs and Vice-Chairs thereto, in accordance with Kings Langley Parish Council Standing Orders.
 - 11.1 Twinning
 - 11.2 Community Award
 - 11.3 Environment.
 - 11.4 Assets (including allotments) and Risks
12. Joint Kings Langley Parish Council / Community Action Dacorum Christmas Lights Festival Committee.
 - 12.1 To appoint person(s) to represent Kings Langley Parish Council in accordance with the adopted terms of reference.
13. Village Gardens' Competition.
 - 13.1 To note the date for the competition.
 - 13.2 To agree persons to organise and judge the competition.
14. Public Participation / Question Time (maximum of 3 minutes per person, 15 minutes in total). If members of the public wish to speak at the meeting, would they please contact the Clerk to the Council 24 hours in advance.
 - 14.1 Representative(s) of the Vicarage Lane Residents Group.
15. Police Matters and Other Services.
 - 15.1 Local Police Community Team Reports for March 2017 (to follow).
 - 15.2 Corporate Communication Report for February 2016 (enclosed)
 - 15.3 Neighbourhood Watch
 - 15.3.1 "OWL" Communications (previously issued)
 - 15.4 Any other matters



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16. Hertfordshire County Council Matters (County Cllr Roberts).
 - 16.1 To receive any updates on Highways matters (Cllrs Button & Jackson / Cllr Roberts)
 - 16.2 Any other matters

17. Minutes.
 - 17.1 To confirm the minutes of the meeting(s) held on 4th April 2017 (enclosed).

18. Matters Arising from the above minutes (not elsewhere on the agenda).

19. Reports:
 - 19.1 Standing Committees.
 - 19.1.1 Planning & Licensing Committee.
 To adopt the minutes of the following meeting(s) as a true record (previously issued and approved by Committee on 18th April 2017): 21st March 2017.
 - 19.2 Chair's Report
 - 19.3 Report from Chairs of other committees / groups.
 - 19.4 Clerk's Report / action list – to follow
 - 19.5 Village Warden's Activities, Priorities and Planning

20. Financial Matters.
 - 20.1 Schedule of Payments for March (additional) and April 2017 (enclosed).
 - 20.1.1 Resolution to authorise payments in the sum of £1,229.61 and £10,067.30
 - 20.2 Examination and signing of the Council's Bank Account Statements (as at 31st March 2017).
 - 20.3 Income and Expenditure Statements 2016-17.
 - 20.3.1 To receive the latest updates (as at 31st March 2017) (enclosed).
 - 20.4. Review of the Effectiveness of Internal Audit and Control Systems.
 - 20.4.1 The Accounts and Audit (Amendment) (England) Regulations 2006, require the Council to show that it has satisfactorily:
 - a) Carried out an annual review of the effectiveness of the Internal Auditor
 - b) Carried out a review of its control systems.
 - 20.5. Accounts 2016-17 - Virements and Fund Transfers. (For background information, see the budget papers approved in January 2016)
 - 20.6.1 To pass a resolution to approve the above. See enclosed.

21. Dacorum Borough Council and Hertfordshire County Council Matters (Other).
 - 21.1 Dacorum Borough Council.
 - 21.1.1 Cllrs Anderson and McLean – Reports and Members' questions.
 - 21.2 Hertfordshire County Council (not requiring the presence of Cllr Roberts).

22. Members Items and Questions (not included elsewhere).
 - 22.1 Portfolios.
 - 22.1.1 To receive any reports on geographical areas:

High Street area	Cllr Rogers
Coniston area	Cllr Jackson
Watford Road area	Cllr Johnson



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Hempstead Road area	Cllr Collins
Abbots Rise area	Cllr Angiolini
Rucklers area	Cllr Morrish
Great Park area	Cllr Button
Blackwell Road area	Cllr De Silva
The Common, Vicarage Lane / Langley Hill	Cllr Button

- 22.2 The Village Garden / Allotments (Cllr Johnson)
- 22.3 Litter picks (Cllr Johnson) - next litter pick – 28th May 2017.
- 22.5 Rucklers Lane shrub / flower bed working group (Cllr Morrish) - update

- 23. Kings Langley Parish Council Representation on Outside Bodies - to receive Members' reports.
 - 23.1 Transition in Kings (TIK) (Cllr Morrish).
 - 23.2 The Parish Paths Partnership (Cllrs Morrish & Rogers)
 - 23.3 Others

- 24. Vision Group
 - 24.1 Chair / Leader's report
 - 24.2 Sub-group reports
 - 24.2.1 Communication
 - 24.2.2 Transport
 - 24.2.3 Local Environment
 - 24.2.4 Local Business (Cllr Rogers and Collins)
 - 24.2.5 Recreation / Leisure

- 25. High Street Surgeries
 - 25.1 To consider the arrangements for the surgery of 17th June 2017.

- 26. Other Matters
 - 26.1 Memorial for the late Graham Taylor

- 27. Any Other Business (Not Requiring Formal Decision).

Paul Dunham,
Clerk to the Council
26th April 2017