



Edmund de Langley
&
Isabella de Castilla

KINGS LANGLEY PARISH COUNCIL

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to an Extraordinary Meeting of the Kings Langley Parish Council to be held on Tuesday 19th June 2018 at the Council Hall, Charter Court, Vicarage Lane, Kings Langley, at 8:00pm to transact the business set out in the following Agenda.

The Accounts and Audit Regulations require that items 4.1 to 4.4 are approved and submitted to External Audit by 30th June 2018.

AGENDA

1. Apologies for Absence.
 - 1.1 To receive any Apologies for Absence.
2. Declarations of Interest.
 - 2.1 To receive any Declarations of Interest related to items on this agenda.
3. Public Question Time (maximum of 3 minutes per person, 15 minutes in total).
4. Accounts & Audit for the financial year 2017/18:
 - 4.1 To consider / approve the Income & Expenditure Statement and Balance Sheet for 2017/18 accounts, and Bank Reconciliation for the year ended 31st March 2018 (previously signed at the meeting of 1st May 2018). (See enclosed).
 - 4.1.1 The Chair is to sign the Balance Sheet.
 - 4.2 To consider / approve responses to Section 1 (Annual Governance Statement) of the Annual Return. (See enclosed).
 - 4.3 To consider / approve figures shown in Section 2 (Accounting Statements) of the Annual Return. (See enclosed).
 - 4.4 To receive the Internal Auditor's Report and consider / determine actions on the Internal Auditor's recommendations. (See enclosed).
 - 4.5 Internal Audit Services.
 - 4.5.1 To receive the letter of Engagement for the above from Etaerio Ltd (formerly Club Finance Ltd). (See enclosed)
 - 4.5.2 To consider / appoint Internal Auditors for the current financial year (2018/19).
 - 4.6 To consider any other related matters.
- 5 Any Other Business (Not Requiring Formal Decision).

Clerk to the Council,
14th June 2018