



Edmund de Langley  
&  
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# KINGS LANGLEY PARISH COUNCIL

**MINUTES of the Meeting held on Tuesday 5<sup>th</sup> December 2017** at the Council Hall, Charter Court, Vicarage Lane, Kings Langley.

Present: Cllrs Angiolini (Vice-Chair), Button (Chair), Collins, De Silva, Jackson, Johnson, McLean, Morrish and Rogers.

Also Present: Mr Paul Dunham, Clerk to the Council; PCSO Ian Martin; Mr Gary Ansell, Chairman, Kings Langley & District Residents Association.

1. Apologies for Absence.

1.1 Cllr Anderson. Cllr McLean's attendance was delayed due to a previous commitment.

2. Declarations of Interest.

2.1 The Chair asked Members to consider whether they had an interest in any items on this agenda in which they should declare an interest, in particular in item 9.4 (Kings Langley and District Residents Association - To consider the enclosed request for financial assistance towards its "Green Belt Matters" campaign) if they were members of that organisation. The Clerk added that if any Member had a financial interest in this item, although they would be allowed to speak to it, they would not be allowed to participate in the decision-making process or to vote thereon, and would have to leave the room during it. Cllr Rogers challenged this last statement, but the Clerk maintained that it was correct. The Clerk added that a financial interest could be as simple as a membership fee being reduced as a result of a financial contribution from the Council.

2.1.1 Cllr Rogers asked for a definition of "member", but the Chair determined he would not allow a debate on that.

2.1.2 Those Members actively involved in helping the Residents Association did not accept that they were members of it, although they had made a financial contribution to its cause.

2.1.3 Cllr Jackson stated that although involvement with the Residents Association had been minimal, she would be happy not to be involved in the decision-making process if that was the correct action.

2.1.4 Cllr Johnson declared a Personal Interest in item 9.4 as his wife was acting secretary to the Residents Association and he sat on its committee.

2.1.5 The Clerk added further that should a declarable interest be deemed to be the case later, there could be further implications or proceedings.

2.1.6 During these discussions, Cllr Angiolini expressed some anger during these discussions as he believed it was obvious that some Members' involvement in helping the Residents Association clearly constituted a declarable interest.

3. Public Participation.

3.1 There were no members of the public present for this item.



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# KINGS LANGLEY PARISH COUNCIL

## 4. Police Matters and Other Services.

### 4.1 PCSO Martin reported on the following 13 crimes recorded for November 2017:

Reported Crime	Incidence	Details
Burglary, dwelling	2	Blackwell Road – small amount of loose change taken (possibly disturbed) Belham Road (attempted) – outer pane of glass broken
Burglary, other	1	Waterside (garage) – nothing taken, garage was empty
Theft from motor vehicle	2	Meadowbank – theft from vans (2)
Damage or Destroy <£5k	2	Wayside Farm – fence cut Langley Lodge Lane – object throw from bridge, hitting car
Theft, other	5	Texaco service station – drive off without payment (4) Vicarage Lane - plant from building site
Other crimes	1	Shendish – dog out of control
<b>Total</b>	<b>13</b>	

4.1.1 Cumulative and average data was also provided.

4.1.2 There were 11 crimes reported in the previous month (October 2017)

4.1.3 PCSO Martin confirmed that the assault that had occurred at the Christmas Lights event had been crimed. He also informed the meeting that the new PC for the area was PC Carl Dickens, who lived locally.

4.1.4 Given the regularity of fuel thefts from Texaco, Members were surprised that they were not caught on camera, but PCSO Martin responded that the majority were unknown number plates.

4.2 The Corporate Communications Team Report.

4.2.1 The Clerk reported that these appeared to have ceased.

4.3 Neighbourhood Watch.

4.3.1 “OWL” Communications.

“OWL” reports / emails had been forwarded to Members.

4.4 Other Matters.

4.4.1 Cllr Jackson asked whether the accident involving her daughter at Kings Langley school had been crimed, to which PCSO Martin responded that his had not appeared in the Kings Langley list, so it would probably appear where it was reported (which was understood to be Watford).

PCSO Martin left the meeting at this point and was thanked for his attendance and contribution.



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# KINGS LANGLEY PARISH COUNCIL

## 5. Hertfordshire County Council Matters (1)

### 5.1 Highways Matters

5.1.1 County Cllr Roberts was not in attendance.

5.1.2 High Street “pinch-point”. This item had been requested at the previous Council meeting. Cllr Button undertook to pursue it.

5.1.3 Notification of road closures were enclosed with the agenda. These included The Nap which appeared to suggest that the damaged road hump would be repaired. These were noted.

### 5.2 Any other matters.

5.2.1 Cllr Jackson reminded the meeting that Cllr Roberts had undertaken to request parking restrictions in the Hempstead Road lay-bys to deter long-term parking and thereby helping the Council’s campaign to stop parking on grass verges on football match days. The Clerk added that he had also undertaken to review the parking restrictions in the Rockliffe Avenue area because of regular obstructions in Avenue Approach. The Chair asked the Clerk to send him a reminder of these and the “pinch-point” issues.

## 6. Minutes of Previous Meeting(s) held on 7<sup>th</sup> November 2017.

6.1 It was proposed, seconded and RESOLVED:

That the minutes of the meetings held on 7<sup>th</sup> November 2017 be adopted as a true record.

6.2 The Chair then signed the Minutes.

## 7. Matters Arising.

7.1 None.

## 8. Reports.

### 8.1 Standing Committees.

8.1.1 Planning & Licensing Committee.

8.1.1.1 Minutes of the meetings of 17<sup>th</sup> October and 7<sup>th</sup> November 2017, as approved by Committee on 21<sup>st</sup> November 2017.

8.1.1.2 It was proposed, seconded and RESOLVED:

That the minutes of the meetings held on 17<sup>th</sup> October and 7<sup>th</sup> November 2017 be adopted as a true record.

### 8.2 Chair’s Reports

8.2.1 No report.



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# KINGS LANGLEY PARISH COUNCIL

## 8.3 Reports from Chairs of other Committees / Groups.

### 8.3.1 Christmas Lights Festival

8.3.1.1 The Chair congratulated all those involved in yet another very successful event.

8.3.1.2 Cllr Angiolini reported that the date for next year's event was 1<sup>st</sup> December. He added that he had obtained further sponsorship from Tadman's and also from the Kings Langley Business Park.

8.3.1.3 The Clerk added that despite additional signage, there were still issues with drivers coming down Vicarage Lane. And that it was clear that the bus companies had done nothing to inform their customers of any alternative arrangements.

## 8.4 Clerk's Report / Action List

8.4.1 No report.

## 8.5 Village Warden's Activities, Priorities and Planning.

8.5.1 Cllr Angiolini asked if the Warden could occasionally attend the site of the garages on the Bury Estate to clear litter etc, which the Clerk agreed to arrange.

8.5.2 The Clerk added that the Warden was to be asked to install the Village Map lectern on The Common at a place and time to be agreed with Cllr Morrish.

## 9. Finance Matters

### 9.1 Schedule of Payments for November 2017.

9.1.1 It was proposed, seconded and RESOLVED:

That the payment schedule for November 2017 in the sum of £11,595.00 be adopted, and that the Clerk be authorised to issue the appropriate payments.

The Chair then signed the schedules of payments.

### 9.2 The Smaller Authorities Audit Appointments Ltd - Notification of External Auditor Appointments for the 2017/18 Financial Year.

9.2.1 Members had received a copy of the notification regarding the above with the agenda.

9.2.2 The Clerk introduced this item, reminding Members that the Council has both Internal and External Auditors, the former being employed by the Council, the latter by an organisation representing Government. The notification announced that PKF Littlejohn would be the Council's External Auditors for the current financial year's accounts, after many years being BDO LLP. The appointment was noted.

### 9.3 The Village Pound – Information Lectern.

9.3.1 Members were asked to consider quotes for the above which had been issued with the agenda papers, which were, in summary:

DAB Graphics	£1177
Fitzpatrick Woolmer	£1235 (corrected from £1174)
Greenbarnes Ltd	£1681.33



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## KINGS LANGLEY PARISH COUNCIL

9.3.2 The preferred option was DAB graphics as their product appeared to be strong, sturdy, a good colour and was jointed with pegs.

9.3.3 The Clerk added that the cost of the artwork (included it the figures) might vary depending on the requirements. The offering from Greenbarnes was not felt to be in-keeping as it was manufactured “timber”.

9.3.4 It was proposed, seconded and RESOLVED:

That the quote from DAB Graphics be accepted, but that approval be given to spend the higher sum (£1681.33) to allow for contingencies such as graphics work.

9.4 Kings Langley and District Residents Association

9.4.1 Members were asked to consider request for financial assistance towards the Residents’ Association’s “Green Belt Matters” campaign. A letter from the Residents’ Association had been enclosed with the agenda.

9.4.2 Mr Ansell was asked if he wished to speak and he outlined briefly the specific reason for the request, which was for professional fees to respond to the current consultation, adding that he hoped the Council would be able to support this.

9.4.3 In a response he added that the cost was expected to be £7.2k and that £5.2k had already been received, adding that any shortfall would have to be made up by the Association’s members.

9.4.4 Cllr Angiolini proposed that the Council should grant £500. Cllr Morrish suggested that perhaps £1000 to £2000 might be more appropriate to ensure the success of this aspect of the campaign.

9.4.5 Cllrs Jackson and Angiolini asked questions related to the timing, in particular, why at this early stage, to which Mr Ansell responded was that the consultant had achieved success elsewhere at an early stage in getting similar proposals amended.

9.4.6 Cllr Morrish then Angiolini proposed that the Council should grant £1000. This was seconded by Cllr Rogers.

9.4.7 Cllr McLean arrived at this point and the Chair apprised him of the current position on the debate on this item. Cllr McLean then added his support to the Council’s support of the Residents’ Association campaign and to Cllr Morrish’s proposal.

9.4.8 The Chair decided to put Cllr Morrish’s proposal to the vote (as it had been seconded) and in a show of hands, there were:

In favour - 7 (Cllrs Button, De Silva, Collins, Johnson, McLean, Morrish Rogers)

Against - 1 (Cllr Angiolini)

Abstention - 1 (Cllr Jackson)

It was therefore RESOLVED that the Council would grant £1000 to the Kings Langley & District Residents Association.



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# KINGS LANGLEY PARISH COUNCIL

## 10. Dacorum Borough Council and Hertfordshire County Council Matters.

### 10.1 Dacorum Borough Council.

10.1.1 Cllr McLean pointed out that Dacorum Borough Council had not actually made any decisions regarding the Local Plan. Cllr Morrish felt that responding to the consultancy via the website was very difficult and a “frustration of democracy”. Cllr Button added that there were other means by which people could respond. The on-line petition was also now available.

10.1.2 The Clerk reported that, at last, Dacorum Borough Council had responded to the Parish Council’s complaints about the bins in the High Street, although the suggestion was that these were old bins that may have been installed by the Parish Council, and would it like to contribute towards their replacement. Cllr Anderson had responded to Dacorum Borough Council that these had not been installed by the Parish Council. It was noted that it appeared that Dacorum Borough Council were starting to replace them.

### 10.2 Hertfordshire County Council (not requiring the presence of Cllr Roberts).

10.2.1 Cllr Jackson reported that it some of the footways in Whitlars Drive had been resurfaced. The Clerk added that this had been in response to a complaint (to Cllr Roberts) from a resident that they were covered in moss and were dangerous, and that scraping the moss off caused to surface to break up.

10.2.2 Cllr Rogers reported that there were roadworks in Barnes Lane.

## 11. Members Items and Questions.

### 11.1 “Portfolios”

#### 11.1.1 Geographical areas:

High Street area	Cllr Rogers
Coniston area	Cllr Jackson
Watford Road area	Cllr Johnson
Hempstead Road area	Cllr Collins
Abbots Rise area	Cllr Angiolini
Rucklers area	Cllr Morrish
Great Park area	Cllr Button
Blackwell Road area	Cllr De Silva
The Common, Vicarage Lane / Langley Hill	Cllr Button

No reports

### 11.2 The Village Garden / Allotments (Cllr Johnson).

11.2.1 The Clerk asked whether the footpath in the Garden could now receive a spread of gravel as this would be a good time of year to do it, to which Cllr Johnson agreed.

### 11.3 Litter picks (Cllr Johnson).

11.3.1 The next litter pick would be in the New Year.



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## KINGS LANGLEY PARISH COUNCIL

### 12. Kings Langley Parish Council Representatives on Outside Bodies.

#### 12.1 Transition in Kings (TIK).

12.1.1 Cllr Morrish reported Transition in Kings (TIK) were running some workshops and that there was nothing further to report regarding Rectory Farm.

#### 12.2 Parish Paths Partnership (PPP).

12.2.1 Cllr Morrish reported that the village map lecterns had arrived, and reminded Members that one was to be installed near Waterside, adding that the Canal and Rivers Trust had undertaken to do the work, and the other was to go on The Common, to be installed by the Warden.

#### 12.3 Others

12.3.1 None

### 13. Vision Group.

#### 13.1 Chair / Leader's report

13.1.1 No report.

#### 13.2 Sub-group reports

##### 13.2.1 Communication

Cllr Jackson reported that a mock-up of the village newsletter had been produced and had been made available at the Christmas Lights event, potential advertisers and other interested parties, adding that it was planned that the first issue would be in February 2018; there would be 6 issues per year, delivered to every home.

##### 13.2.2 Transport

No report.

##### 13.2.3 Local Environment

No report.

##### 13.2.4 Local Business

No report.

##### 13.2.5 Recreation / Leisure

No further report.

### 14. High Street Surgeries

14.1 The next surgery was scheduled for 16<sup>th</sup> December. Cllrs Johnson, Jackson and Morrish would be in attendance at various times.

### 15. Other Matters.

#### 15.1 All Saints Church / Commonwealth War Graves Commission - War Grave Signage

15.1.1 The Church is seeking agreement to the attachment of a sign to the railings at the war memorial which would state that there were Commonwealth war graves in the churchyard.



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## KINGS LANGLEY PARISH COUNCIL

15.1.2 Members were happy to agree to this request, although it was noted that the railings were “owned” by Dacorum Borough Council.

15.1.3 The Clerk added that he felt there was a need to acknowledge other important aspects of the church yard, including two Listed “monuments”.

### 16. Any Other Business.

16.1 Cllr Johnson asked that when items such as that raised above under agenda item 2 (Declarations of Interest), all Members should be given an earlier warning (wherever this is possible) to avoid similar difficult situations arising.

### 17. Exclusion of the Public.

17.1 It was proposed, seconded and resolved:

That, in accordance with Kings Langley Parish Council Standing Order 17(q), under schedule 12 of the Local Government Act 1972, as amended to schedule 12(A) by the Freedom of Information Act 2000, in the view of the special and/or confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw.

### 18. Budget 2018-19.

18.1 The second draft of the budget for 2018-19 had been issued with the agenda. It included a statement of the differences from the first draft.

18.2 Cllr Anderson had raised an issue regarding a possibility that Dacorum Borough Council would be removing some dog litter bins from the Parish and the question of whether the Council would wish to take on that part of the emptying contract. Cllr McLean believed that Dacorum Borough Council had not made any decisions on this, so any debate on this was deferred.

18.3 As no decision on the budget had to be made at this stage, the Chair suggested that Members took some more time to read it and submit any questions prior to the meeting on 2<sup>nd</sup> January 2018.

Meeting closed at 21:11

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### Appendix A - REPORTS.

There were no separate reports to this meeting