



KINGS LANGLEY PARISH COUNCIL

MINUTES of the Council Meeting held on Tuesday 4th December 2018 at the Council Hall, Charter Court, Vicarage Lane, Kings Langley.

Present: Cllrs Anderson, Button (Chair), Collins, De Silva, Jackson, Johnson, Morrish, McLean and Rogers.

Also Present: Mr Paul Dunham, Clerk to the Council.

1. Apologies for Absence.

1.1 Cllr Angiolini.

2. Declarations of Interest.

2.1 None.

3. Public Participation.

3.1 There were no members of the public present (at this point).

4. Police Matters and Other Services.

4.1 PCSO Ian Martin was unable to be present but had provided a report on the 21 crimes that had been recorded during November 2018.

Reported Crime	Incidence	Details
Burglary (dwelling)	2	Archer Close Vicarage Lane
Burglary (other)	2	Middle Farm – goats and calf Spar - attempt
Theft from motor vehicle	8	Various locations – offenders charged
Theft of motor vehicle	1	Watford Road – Ford transit
Damage or Destroy <£5,000	2	Wayside Farm – wheel-nuts loosened Vicarage Lane – motor vehicle damaged
Theft (other)	3	Hempstead Road – phone Common Lane – trailer from driveway Vicarage Lane – leaf-blower from driveway
Drug related	1	The Nap - cannabis
Other crimes	2	The Glebe – drink drive Vicarage Lane – drink drive
Total	21	

4.1.1 Cumulative and average data was also provided.

4.1.2 There had been 16 recorded crimes in the previous month (October).

4.2 Neighbourhood Watch.

4.2.1 Cllr Jackson reported that there had been discussions with Dacorum’s Chief Inspector to garner more support for the Neighbourhood Watch, but that despite “words” there was no evidence of any action.



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4.2.2 “OWL” Communications.

4.2.2.1 No further reports

4.3 Other Matters.

4.3.1 None.

5. Hertfordshire County Council Matters (1)

5.1 Highways Matters

5.1.1 It was agreed that these items would be discussed at the special meeting to be held with Cllr Roberts later in the month. However, Cllr Morrish reported that he had met Cllr Roberts and had raised the issues of the High Street pinch point and the flooding at Miller & Carters. Whilst progress on the former was still awaiting the outcome of the services investigation, he was more hopeful that Cllr Roberts was going to act to resolve the latter.

5.2 School Admission Arrangements 2020/21 – Consultation

5.2.1 This item was noted.

6. Minutes of Previous Meeting(s) held on 6th November 2018.

6.1 With reference to Minute 14.4 regarding the Community Award, Cllr Morrish added that it had been agreed that the judges would be the Chair, the Vice-Chair and himself.

6.2 It was the proposed, seconded and RESOLVED that:

The minutes of the meeting held on 6th November 2018 be adopted as a true record.

6.3 The Chair then signed the Minutes.

7. Matters Arising.

7.1 Cllr Johnson stated that that he felt that the Remembrance Service ceremonies went very well, although most of the attendees went back to the church rather than to the unveiling of the commemorative tree in the village garden. Cllr McLean added that this was confirmed by a letter of thanks from Sarah Fisher. It was noted that the “silhouettes” and “Tommies” were being stored in the church. Members confirmed that they were happy with this, but that the Clerk would need to have a conversation with Richard Garnett Harper. It was further noted that the PA system from the church was used for the ceremony. Cllr Button stated that he had investigated the cost of this for the Council’s own use (particularly the Annual Parish Meeting) which would be around £280. It was noted that it had a wireless microphone.

7.1.1 It was then proposed, seconded and RESOLVED that the Council would purchase a PA system for £280.



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8. Reports.

8.1 Standing Committees.

8.1.1 Planning & Licensing Committee.

8.1.1.1 The minutes of the meeting held on 16th October and 6th November 2018 were adopted as a true record.

8.2 Chair's Reports

8.2.1 No report.

8.3 Reports from Chairs of other Committees / Groups.

8.3.1 None.

8.4 Clerk's Report / Action List

8.4.1 No report.

8.5 Village Warden's Activities, Priorities and Planning.

8.5.1 No report.

9. Finance Matters

9.1 Schedule of Payments for November 2018.

9.1.1 It was proposed, seconded and RESOLVED:

That the payment schedules for November 2018 in the sum of £9,779.52 be adopted, and that the Clerk be authorised to issue the appropriate payments.

9.1.2 The Chair then signed the schedule of payments.

9.2 Internal Audit Fee Letter for the Year Ending 31st March 2019.

9.2.1 This was agreed and noted, as it was that the Council had agreed the appointment of Etaerio Ltd for this year at its meeting on the 19th June 2018.

10. Dacorum Borough Council and Hertfordshire County Council Matters.

10.1 Dacorum Borough Council.

10.1.1 No reports.

10.2 Hertfordshire County Council Matters (not requiring the presence of Cllr Roberts).

10.2.1 Agenda for the meeting with Cllr Roberts to be held on Tuesday the 18th December. The Clerk outlined his suggestions for the meeting, which he had discussed with Cllr Roberts, which were agreed. It was further agreed that a way would be sought to reduce the dominance of Highways matters at the Annual Parish Meeting, perhaps at a separate meeting or surgeries.



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11. Members Items / Reports and Questions (not included elsewhere).

11.1 Portfolios and Vision Group - Reports on the following:

Member	Vision	Geographical area
Cllr Anderson		
Cllr Angiolini		Abbots Rise area
Cllr Button	Transport / Highways	The Common, Vicarage Lane / Langley Hill / Great Park
Cllr Collins	Business / Communications	Hempstead Road areas
Cllr De Silva		Blackwell Road area
Cllr Jackson	Communications	Coniston area
Cllr Johnson	Leisure / Village Garden / Allotments / Litter picks	Watford Road area
Cllr McLean		
Cllr Morrish	Local environment	Rucklers area
Cllr Rogers	Business	High Street area

11.1.1 Cllr Collins reported that the track at the junction of Havelock Road and Belham Road was still in a mess from builders' rubble. It was suggested that he should try to ascertain the name of the builder, which he agreed to do.

11.1.2 Cllr Jackson reported that the Village News group would be meeting on the Friday

11.1.3 Cllr Morrish reported that he been in discussion with some representatives of B&M Care regarding how the frontage of their home would look – he had floated the idea that it should look like a village square. He added that he would have further discussions with the owners.

11.1.4 Cllr Morrish sought clarification on the future of the white posts in the High Street. The Clerk responded that he had agreed with Cllr Roberts that the Parish Council would no longer report their damage and that the village warden would remove those that had been knocked over and make good the holes.

11.1.5 Cllr Rogers reported that the latest meeting of the business group had been very poorly attended, but that parking issues and alternative initiatives were still high on the agenda.

11.1.6 Cllr Anderson reported that he had tried to progress the removal of the unused telephone box at the bottom of Rucklers Lane, especially as it was now being used for advertising, but had no success.

11.1.7 Cllr McLean reported that there had been a lot of traffic measurement activity in Rucklers Lane, but that he had been unable to ascertain who had commissioned the work and for what reason.

11.2 Litter picks (Cllr Johnson).

11.2.1 The next litter pick is scheduled for February 24, 2019.

11.3 Parish Plan.

11.3.1 Parish Plan Questionnaire Update

Cllr Morrish thanked everyone who had contributed towards the final touches of the questionnaire, which was to be finalised the following day and then delivered to all households with the Village Newsletter in January. A website will be available for responses to be made on-line. Cllr Button asked whether a summary of the responses



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would / could be available for the Annual Parish Meeting, but this would not be possible until May because of the elections and “Purdah” restrictions.

11.4 Other items - None.

Cllr Collins gave his apologies and left the meeting at this point

12. Kings Langley Parish Council Representatives on Outside Bodies.

12.1 Transition in Kings (TIK).

12.1.1 No update.

12.2 Parish Paths Partnership (PPP).

12.2.1 Cllr Morrish reported that he planned to install another village map before the end of the accounting period.

12.3 Kings Langley Community Association.

12.3.1 Cllr Rogers would let the Association know that the Parish Council would be purchasing its own PA system. He added that there were still parking issues and on-going discussions regarding the use of the land adjacent to the Community Centre as a car park. Cllr Anderson reminded the meeting that he had previously stated that all attempts in the past to use this land had been met with absolute opposition from Dacorum Borough Council, adding that it had “Planning protection”. There was also a covenant attached to the car park allowing free use to users of the Community Centre which prevented attempts to impose charges.

12.4 Others.

12.4.1 Cllr Jackson asked whether there had been any movement on the outstanding Data Protection complaint. There had been none.

13. High Street Surgeries

13.1 The next surgery will be held on 15th December. Cllrs Johnson, Morrish and Jackson would be attending.

14. Other Matters.

14.1 Review of the Council’s Standing Orders.

14.1.1 The Council’s Standing Orders are due their four-yearly review this year. Members were asked to examine their copy (also available on the web-site) and to present any changes for consideration.

14.2 Dates for Meetings 2019

14.2.1 Because of the date of the elections (2nd May) and in the light of advice from the Hertfordshire Association of Parish and Town Councils (HAPTC), the most appropriate date for the Council’s Annual Meeting is now Tuesday 21st May. This change to the previously agreed schedule was agreed. Cllr Anderson added that because of the national situation, the local elections date may change.

Cllr Rogers gave his apologies and left the meeting at this point

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14.3 Community Benches / Seats / Bus stop shelter.

14.3.1 Cllr Anderson had provided a status report on the above. He added that he had ascertained that the grass verge on Vicarage Lane by The Glebe belonged to Hertfordshire County Council. This and the report were noted. Various aspects would be progressed in due course.

14.4 Kings Langley School

14.4.1 Members were aware that Gary Lewis would be retiring in 2019. It was noted that his successor had now been appointed: Mr David Fisher, who is currently the Head of School at the Laureate Academy in Hemel Hempstead.

14.5 Kings Langley School – Change to Admission Rule 2.

14.5.1 This item was noted

15. Any Other Business.

15.1 In view of the known requirements to carry out some works to trees on the allotment site and to carry out an annual safety survey (the allotments and the village garden), Cllr Johnson had made some initial enquiries to provide an indication of costs, and these were that a survey and plan would cost around £750 and the full tree works to include selective pollarding, £4,800 (included in this was the cost of works to the fallen trees which would be around £700. It was acknowledged that further quotes and planning would be required, especially as these figures were over budget. Cllr Johnson was thanked for obtaining the quotes.

16. Exclusion of the Public.

16.1 There were no members of the public present.

PART TWO

17. Budget 2019-20.

17.1 The second draft of the budget was presented by Cllr Anderson and considered by the meeting. He reported that there had been some minor changes but added that there may be further changes because information on the final tax base and the Benefits Grant from Dacorum Borough Council was still awaited.

17.1.1 There was a discussion about the repairs to the church clock and whose responsibility they were. It was agreed that a meeting would be arranged with the church fabric committee to seek a way forward to avoid further surprise costs.

17.1.2 Cllr Button sought clarification regarding payment for the cost of emptying dog bins. He was informed that Dacorum Borough Council had taken responsibility for this.

17.1.3 The Chair thanked Cllr Anderson for his hard work in the production of the budget.

17.1.4 Cllr Morrish asked whether there were still enough funds in the Chair's Allowance for a "Christmas" meal. He suggested that it might be nice to go to the newly-opened Miller and Carters. He was informed that there was a little over £400 remaining.

Best wishes for a speedy recovery were recorded for Cllr Angiolini.

Meeting closed at 9:30pm.

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