



Edmund de Langley  
&  
Isabella de Castilla

# KINGS LANGLEY PARISH COUNCIL

## TO ALL MEMBERS OF THE COUNCIL

**You are hereby summoned to the Annual Meeting of the Kings Langley Parish Council to be held on Tuesday 21<sup>st</sup> May 2019 at the Council Hall, Charter Court, Vicarage Lane, Kings Langley at 8pm to transact the business set out in the following agenda.**

***Please note that a meeting of the Planning and Licensing Committee will follow this meeting, commencing at 9:30pm.***

## AGENDA

1. To elect a Chair to hold office until the next Annual Meeting of the Council.
2. To receive the Chair's Declaration of Acceptance of Office or, if not then received, to decide when it shall be received.
3. To decide when any Declarations of Acceptance of Office, which have not been received as provided, shall be received (all Members in the case where there has been an election)
4. To elect a Vice-Chair to hold office until the next Annual Meeting of the Council.
5. Apologies for Absence.
  - 5.1 To receive any apologies for absence.
6. Declarations of Interest.
  - 6.1 To receive any Declarations of Interest related to items on this agenda.
7. Nominations and Appointment of Representatives on Outside Bodies
  - 7.1 To nominate / appoint representatives to serve on the following outside bodies to hold office until the next Annual Meeting of the Council in accordance with Kings Langley Parish Council Standing Orders:
    - a) Hertfordshire Association of Parish and Town Executive Committee
    - b) Kings Langley Community Association
    - c) Kings Langley Local History & Museum Society
    - d) Community Action Dacorum
    - e) CPRE - The Hertfordshire Society
    - f) The Kings Langley Carnival Committee
    - g) Transition in Kings (TIK).
  - 7.2 To consider whether the Council wishes to nominate, and if so, appoint representatives on the following:
    - a) Kings Langley and District Residents' Association
    - b) The Village News Committee.



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8. Planning and Licensing Committee:
  - 8.1 To appoint a Planning and Licensing Committee until the next Annual Meeting of the Council.
  - 8.2 To resolve that the Planning and Licensing Committee, in accordance with Kings Langley Parish Council Standing Orders, be given the delegated authority to express the view of the Council to the relevant planning and licensing authority with regard to applications for planning permission and associated planning matters and licensing applications and any associated matters.
  - 8.3 To appoint members to the Planning and Licensing Committee, to serve until the next Annual Meeting of the Council in accordance with Kings Langley Parish Council Standing Orders.
  - 8.4 To appoint a Chair of the Planning and Licensing Committee to hold office until the next Annual Meeting of the Council in accordance with KLPC Standing Orders.
  - 8.5 To appoint a Vice-Chair of the Planning and Licensing Committee to hold office until the next Annual Meeting of the Council in accordance with KLPC Standing Orders.
9. Personnel Committee:
  - 9.1 To appoint a Personnel Committee to serve until the next Annual Meeting of the Council
  - 9.2 To resolve that the Personnel Committee, in accordance with Kings Langley Parish Council Standing Orders, be given the delegated authority of the Council to take decisions on all personnel matters, with the option of referring to the Council itself any matter upon which it, the Personnel Committee, chooses not to make a decision.
  - 9.3 To appoint members to the Personnel Committee to serve until the next Annual Meeting of the Council in accordance with Kings Langley Parish Council Standing Orders.
10. To inspect leases and title deeds held by the Council
11. To appoint any Working Groups as may be desired, and any Chairs and Vice-Chairs thereto, in accordance with Kings Langley Parish Council Standing Orders.
  - 11.1 Twinning
  - 11.2 Community Award
  - 11.3 Assets (including allotments) and Risks
12. Joint Kings Langley Parish Council / Community Action Dacorum Christmas Lights Festival Committee.
  - 12.1 To appoint person(s) to represent Kings Langley Parish Council in accordance with the adopted terms of reference.
13. Village Gardens' Competition.
  - 13.1 To note the date for the competition.
  - 13.2 To agree persons to organise and judge the competition.
14. Public Participation / Question Time (maximum of 3 minutes per person, 15 minutes in total). If members of the public wish to speak at the meeting, would they please contact the Clerk to the Council 24 hours in advance.



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15. Police Matters and Other Services.
  - 15.1 Local Police Community Team Reports for April 2019.
  - 15.2 Neighbourhood Watch
    - 15.2.1 "OWL" Communications (previously issued)
  - 15.3 Any other matters
  
16. Hertfordshire County Council Matters (County Cllr Roberts).
  - 16.1 General
  - 16.2 Highways
  - 16.3 Others
  
17. Minutes.
  - 17.1 To confirm the minutes of the meeting(s) held on 2<sup>nd</sup> April 2019 (enclosed).
  
18. Matters Arising from the above minutes (not elsewhere on the agenda).
  
19. Reports:
  - 19.1 Standing Committees.
    - 19.1.1 Planning & Licensing Committee.  
To adopt the minutes of the following meeting(s) as a true record: 19<sup>th</sup> March and 2<sup>nd</sup> April 2019 (previously issued and approved by Committee on 16<sup>th</sup> April 2019)
  - 19.2 Chair's Report
  - 19.3 Report from Chairs of other committees / groups.
  - 19.4 Clerk's Report
  - 19.5 Village Warden's Activities, Priorities and Planning
  
20. Financial Matters.
  - 20.1 Schedule of Payments for March (additions / amendments) and April 2019 (enclosed).
    - 20.1.1 Resolution to authorise payments in the sums of £501.17 and £11,931.35, respectively.
  - 20.2 Examination of the Council's Bank Account Statements (as at 30<sup>th</sup> April March 2019) and the signing a statement to that effect.
  - 20.3 Income and Expenditure Statements 2018-19.
    - 20.3.1 To receive the latest updates (as at 31<sup>st</sup> March 2019) (enclosed) and the signing a statement to that effect.
  - 20.4 Examination of the Council's Bank Reconciliation Statement (as at 31<sup>st</sup> March 2019) (enclosed) and the Chair to sign the statement.
  - 20.5 Asset Register
    - 20.5.1 To note the contents of and consider and agree any changes to the Council's Asset Register. See enclosed.
  - 20.6 Accounts 2018-19 - Virements and Fund Transfers, enclosed. (For background information, see the budget papers approved in January 2019).
    - 20.6.1 To pass a resolution to approve the above.
  - 20.7 Community Infrastructure Levy (CIL)
    - 20.7.1 To pass a resolution to approve the CIL Receipts and Allocations Report to 31<sup>st</sup> March 2019, enclosed
    - 20.7.2 To receive the Dacorum Borough Council "CIL Neighbourhood Proportion 1 October 2018 – 31 March 2019" report, enclosed.



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- 21. Dacorum Borough Council, Hertfordshire County Council Matters (other), other authorities.
  - 21.1 Dacorum Borough Council.
    - 21.1.1 Cllrs Anderson and Johnson – Reports and Members’ questions.
  - 21.2 Hertfordshire County Council (not requiring the presence of Cllr Roberts).
  - 21.3 Others

- 22. Members Items / Reports and Questions (not included elsewhere).

- 22.1 Portfolios and Vision Group.
  - 22.1.1 To receive any reports on the following:

Member	Vision	Geographical area
Cllr Anderson		
Cllr Angiolini		Abbots Rise area
Cllr Button	Transport / Highways	The Common, Vicarage Lane / Langley Hill / Great Park
Cllr Collins	Business / Communications	Hempstead Road areas
Cllr De Silva		Blackwell Road area
	Communications	Coniston area
Cllr Johnson	Leisure / Village Garden / Allotments / Litter picks	Watford Road area
Cllr McLean		
Cllr Morrish	Local environment	Rucklers area
Cllr Rogers	Business	High Street area

- 22.2 Litter picks
  - 22.2.1 The next litter pick is scheduled for 26<sup>th</sup> May 2019.
- 22.3 Parish Plan (Cllr Morrish)
  - 22.3.1 To agree the initiation and implementation of a Neighbourhood Plan for Kings Langley.
- 22.4 Other items.
  - 22.4.1 To consider the enclosed email, “Youth of Kings Langley” (Cllr Button).

- 23. Kings Langley Parish Council Representation on Outside Bodies - to receive Members’ reports.
  - 23.1 Transition in Kings (TIK) (Cllr Morrish).
  - 23.2 The Parish Paths Partnership (Cllrs Morrish & Rogers)
  - 23.3 Kings Langley Community Centre (Cllrs Collins & Rogers)
  - 23.4 Others

- 24. High Street Surgeries
  - 24.1 To consider the arrangements for the surgery of 15<sup>th</sup> June 2019.

- 25. Other Matters
  - 25.1 None

- 26. Any Other Business (Not Requiring Formal Decision).