



Edmund de Langley
&
Isabella de Castilla

KINGS LANGLEY PARISH COUNCIL

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to an Extraordinary Meeting of the Kings Langley Parish Council to be held on Tuesday 18th June 2019 at the Council Hall, Charter Court, Vicarage Lane, Kings Langley, at 8:00pm to transact the business set out in the following Agenda.

The Accounts and Audit Regulations require that items 4.1 to 4.5 are approved and submitted to External Audit by 30th June 2019.

AGENDA

1. Apologies for Absence.
 - 1.1 To receive any Apologies for Absence.
2. Declarations of Interest.
 - 2.1 To receive any Declarations of Interest related to items on this agenda.
3. Public Question Time (maximum of 3 minutes per person, 15 minutes in total).
4. Accounts & Audit for the financial year 2018-19:
 - 4.1 To consider / approve the Income & Expenditure Statement and Balance Sheet for 2018-19 accounts, and Bank Reconciliation for the year ended 31st March 2019 (previously signed at the meeting of 21st May 2019). (See enclosed).
 - 4.1.1 The Chair is to sign the Balance Sheet.
 - 4.2 To consider / approve responses to Section 1 (Annual Governance Statement) of the Annual Return. (See enclosed).
 - 4.3 To consider / approve figures shown in Section 2 (Accounting Statements) of the Annual Return. (See enclosed).
 - 4.4 To receive the Internal Auditor's Report and consider / determine actions on the Internal Auditor's recommendations. (To follow).
 - 4.5 To agree the dates for the public rights period. These must cover the first 10 working days in July.
 - 4.5.1 The following dates are recommended by the Clerk
 - 4.5 Internal Audit Services.
 - 4.5.1 To consider / appoint Internal Auditors for the current financial year (2019-20).
 - 4.6 To consider any other related matters.
- 5 Other Matters
 - 5.1 To agree the appointment of a Parish Plan Working Group, and its members.
- 6 Any Other Business (Not Requiring Formal Decision).

Clerk to the Council, 13th June 2019