



Edmund de Langley  
&  
Isabella de Castilla

# KINGS LANGLEY PARISH COUNCIL

## TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to an Extraordinary Meeting of the Kings Langley Parish Council to be held on Tuesday 18<sup>th</sup> August 2020 at the Council Hall, Charter Court, Vicarage Lane, Kings Langley, at 7:45pm to transact the business set out in the following Agenda.

*In view of the current restrictions, this will be a “virtual” meeting with participation being via a remote link, as follows:*

*On your computer or similar device:*

<https://us02web.zoom.us/j/85905556267?pwd=WFY2UWlrRGVDOmxzQzdTNVViMG1odz09>

*(You will be able to click on this link via the on-line version of the agenda on the Parish Council’s website: <https://kingslangley-pc.gov.uk/>, under “PARISH COUNCIL/AGENDAS & MINUTES”.*

*Or by telephone: 0203 481 5240/5237*

*Meeting ID: 859 0555 6267, Passcode: 144003*

*This meeting will be preceded by a meeting of the Planning and Licencing Committee, commencing at 7:30pm.*

*The Accounts and Audit Regulations require that items 4.1 to 4.5 are approved and submitted to External Audit (this year) by 31<sup>st</sup> August 2020).*

## AGENDA

1. Apologies for Absence.
  - 1.1 To receive any Apologies for Absence.
2. Declarations of Interest.
  - 2.1 To receive any Declarations of Interest related to items on this agenda.
3. Public Question Time (maximum of 3 minutes per person, 15 minutes in total).
4. Accounts & Audit for the financial year 2019-20:
  - 4.1 To consider / approve the Income & Expenditure Statement and Balance Sheet for 2019-20 accounts, and Bank Reconciliation for the year ended 31<sup>st</sup> March 2020 (previously signed at the meeting of 5<sup>th</sup> May 2020). See enclosed.
    - 4.1.1 The Chair is to sign the Balance Sheet.
  - 4.2 To consider / approve responses to Section 1 (Annual Governance Statement) of the Annual Return. See enclosed.
  - 4.3 To consider / approve figures shown in Section 2 (Accounting Statements) of the Annual Return. See enclosed.



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- 4.4 To receive the Internal Auditor's Report and consider / determine actions on the Internal Auditor's recommendations. See enclosed.
  - 4.5 To agree the dates for the public rights period. These must cover the first 10 working days in September.
    - 4.5.1 The following dates are recommended by the Clerk:  
Thursday 20th August 2020 to Wednesday 30th September 2020. A copy of the notice is enclosed.
  - 4.5 Internal Audit Services.
    - 4.5.1 To consider / appoint Internal Auditors for the current financial year (2020-21).
  - 4.6 To consider any other related matters.
- 5 Other Matters
- 5.1 None.
- 6 Any Other Business (Not Requiring Formal Decision).

Clerk to the Council,  
13<sup>th</sup> August 2020