



Edmund de Langley
&
Isabella de Castilla

KINGS LANGLEY PARISH COUNCIL

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to an Extraordinary Meeting of the Kings Langley Parish Council to be held virtually on Tuesday 29th June 2021 at 7:30pm to transact the business set out in the agenda below.

In view of the current restrictions, this will be a “virtual” meeting with participation being via a remote link, as follows:

On your computer or similar device:

<https://zoom.us/j/95997443451?pwd=N2tRWkRKVINXNUtvSmtOTWcvYjNiZz09>

(You will be able to click on this link via the on-line version of the agenda on the Parish Council’s website: <https://kingslangley-pc.gov.uk/>, under “PARISH COUNCIL/AGENDAS & MINUTES”.

Or by telephone: 0203 481 5240/5237

Meeting ID: 959 9744 3451, Passcode: 492155

Welcome to this virtual Kings Langley Parish Council meeting. There are a few points to note.

This is a formal Parish Council meeting and will be held, just as those in the Parish Offices, using the agenda which the Clerk has published.

These meetings will be recorded for the purpose of producing the Minutes. (All public meetings can be subject to video recording by the Council or by members of the public, press and media to record the business that takes place.)

As with our usual meetings, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk and Chairman can mute or remove anyone who causes a nuisance, or abandon the meeting, but of course, we hope that this won’t be necessary.



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The Accounts and Audit Regulations require that items 4.1 to 4.5 are approved and submitted to External Audit (this year) by 2nd July 2021.

AGENDA

1. Apologies for Absence.
 - 1.1 To receive any Apologies for Absence.
2. Declarations of Interest.
 - 2.1 To receive any Declarations of Interest related to items on this agenda.
3. Public Question Time (maximum of 3 minutes per person, 15 minutes in total).
4. Accounts & Audit for the financial year 2020-21:
 - 4.1 To consider / approve the Income & Expenditure Statement and Balance Sheet for 2020-21 accounts. (The Bank Reconciliation for the year ended 31st March 2021 has been previously approved.)
 - 4.1.1 The Chair is to sign the Balance Sheet.
 - 4.2 To consider / approve responses to Section 1 (Annual Governance Statement) of the Annual Return, and to sign the Annual Return for this section. See enclosed.
 - 4.3 To consider / approve figures shown in Section 2 (Accounting Statements) of the Annual Return, and to sign the Annual Return for this section. See enclosed.
 - 4.4 To receive the Internal Auditor's report and consider / determine actions on the Internal Auditor's recommendations. See enclosed.
 - 4.5 To agree the dates for the public rights period. These must cover the first 10 working days in July.
 - 4.5.1 The following dates are recommended:
Thursday 1st July 2021 to Wednesday 11th August 2021. See copy of notice enclosed.
 - 4.6 Internal Audit Services.
 - 4.6.1 To consider / appoint Internal Auditors for the current financial year (2021-22).
 - 4.7 To consider any other related matters.
5. Other Matters
 - 5.1 None.
6. Any Other Business (Not Requiring Formal Decision).

Clerk to the Council, 24th June 2021