



Edmund de Langley
&
Isabella de Castilla

KINGS LANGLEY PARISH COUNCIL

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to an Extraordinary Meeting of the Kings Langley Parish Council to be held virtually on Tuesday 19th July 2022 at 7:45pm to transact the business set out in the agenda below.

Welcome to this meeting of Kings Langley Parish Council. This is a “hybrid” meeting which means that participation can be in person in the Parish Council hall at Charter Court, Vicarage Lane or remotely, the instructions for which are shown below. There are a few points to note.

This is a formal Parish Council meeting and will be held, as always, using the agenda which the Clerk has published.

This meeting will be recorded for the purpose of producing the Minutes. (All public meetings can be subject to video recording by the Council or by members of the public, press and media to record the business that takes place.)

As with our usual meetings, members of the public will be given the opportunity to speak during public participation, but will not be permitted to speak at other times, unless invited to do so by the Chairman.

The Clerk and Chairman can mute or remove anyone who causes a nuisance, or abandon the meeting entirely, but of course, we hope that this won't be necessary.

How to participate in the meeting remotely:

On your computer or similar device:

<https://zoom.us/j/3164727896?pwd=dXVlbEtxMkVsTkQwQ0RSRk4zVG5rQT09>

(You will be able to click on this link via the on-line version of the agenda on the Parish Council's website: <https://kingslangley-pc.gov.uk/>, under “PARISH COUNCIL/AGENDAS & MINUTES”.)

Or your home telephone: 0203 481 5240/5237

Meeting ID: 316 472 7896, Passcode: 811419



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The Accounts and Audit Regulations require that items 4.1 to 4.5 are approved and submitted to External Audit (this year) by 22nd July 2022.

AGENDA

1. Apologies for Absence.
To receive and accept any Apologies for Absence from Members.
2. Declarations of Interest.
 - 2.1 To receive any Declarations of Interest related to items on this agenda.
3. Public Question Time (maximum of 3 minutes per person, 15 minutes in total).
4. Accounts & Audit for the financial year 2021-22:
 - 4.1 To consider / approve the Income & Expenditure Statement and Balance Sheet for 2021-22 accounts. (The Bank Reconciliation for the year ended 31st March 2022 has been previously approved.)
 - 4.1.1 The Chair is to sign the Balance Sheet.
 - 4.2 To consider / approve responses to Section 1 (Annual Governance Statement) of the Annual Return, and to sign the Annual Return for this section. See enclosed.
 - 4.3 To consider / approve figures shown in Section 2 (Accounting Statements) of the Annual Return, and to sign the Annual Return for this section. See enclosed.
 - 4.4 To receive the Internal Auditor's report and consider / determine actions on the Internal Auditor's recommendations. See enclosed.
 - 4.5 To confirm the dates for the public rights period. These must cover the first 10 working days in July.
 - 4.5.1 The following dates are recommended:
Thursday 1st July 2022 to Wednesday 11th August 2022. (Already published.) See copy of notice enclosed.
 - 4.6 To consider any other related matters.
5. Other Matters
 - 5.1 None.
6. Any Other Business (Not Requiring Formal Decision).

Clerk to the Council, 14th July 2022