



Edmund de Langley
&
Isabella de Castilla

KINGS LANGLEY PARISH COUNCIL

MINUTES of the Annual Meeting of the Council held at 7:30pm on Tuesday 3rd May 2022.

Present: Cllrs Button (Chair), Angiolini (Vice-Chair), Anderson, Collins, De Silva, Johnson, Morrish, Rogers and Sinclair.

Also Present: Paul Dunham, Clerk to the Council.

1. Election of Chair

1.1 Cllr Button opened the meeting by welcoming those present. Councillor Button was nominated by Cllr Angiolini and this was seconded by Cllr Anderson. There were no other nominations.

1.2 It was, therefore, RESOLVED:

That Cllr Button be appointed Chair of the Council for the forthcoming year.

1.3 Cllr Button thanked his fellow Councillors for their continued support.

2. Chair's Declaration of Acceptance of Office.

2.1 Cllr Button signed the Chair's Declaration of Acceptance of Office.

3. Declaration of Acceptance of Office of Members.

3.1 There were none outstanding. NOTE: this item is normally only relevant in election years.

4. Election of Vice-Chair.

4.1 It was proposed by Cllr Button, seconded by Cllr Anderson, and RESOLVED:

That Cllr Angiolini be appointed Vice-Chair of the Council for the forthcoming year.

4.2 Cllr Angiolini thanked his fellow Councillors for their continued support.

5. Apologies for Absence.

5.1 Members received and accepted apologies for absence from Cllr McLean.

6. Declarations of Interest.

6.1 There were none.



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7. Appointment of Representatives on Outside Bodies.

7.1 It was proposed, seconded and RESOLVED:

That the following appointments be made for the forthcoming year:

- a) Hertfordshire Association of Parish and Town Councils (HAPTC) – None.
- b) Kings Langley Community Association – Cllrs Collins and Rogers.
- c) Kings Langley Local History & Museum Society - Cllrs Anderson and De Silva.
- d) Kings Langley Dacorum Council for Voluntary Service Committee - Cllr Angiolini.
- e) CPRE, The Hertfordshire Society – Cllr Rogers.
- f) The Kings Langley Carnival Committee – Cllrs Angiolini, Johnson and McLean.
- g) Kings Langley Community Benefit Society (KLCBS)) – Cllr Morrish.

7.2 Members also considered whether they wished to nominate representatives, and if so, whom, to the following:

- a) Kings Langley and District Residents' Association - Cllrs Johnson and Rogers (current members) nominated.
- b) The Village News Committee - Cllrs Johnson was nominated.

8. Appointment of Planning & Licensing Committee.

8.1 It was proposed, seconded and RESOLVED:

- a) To appoint a Planning and Licensing Committee until the next Annual Meeting of the Council, in accordance with Kings Langley Parish Council Standing Orders.
- b) That the Committee, in accordance with Kings Langley Parish Council Standing Orders, be given the delegated authority to express the view of the Council to the relevant Planning Authority with regard to applications for planning permission, licensing applications and associated matters.
- c) That all Members of the Council would be appointed to serve on the Committee in accordance with Kings Langley Parish Council Standing Orders until the next Annual Meeting of the Council, but that the standing members would be Cllrs Anderson, Angiolini, Button, De Silva, Johnson, McLean and Rogers.
- d) That Cllr Angiolini be appointed Chair of the Planning and Licensing Committee to hold office until the next Annual Meeting of the Council in accordance with Kings Langley Parish Council Standing Orders.
- e) That Cllr De Silva be appointed Vice-Chair of the Planning and Licensing Committee to hold office until the next Annual Meeting of the Council in accordance with Kings Langley Parish Council Standing Orders.



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9. Appointment of Personnel Committee.

9.1 It was proposed, seconded and RESOLVED:

- a) To appoint a Personnel Committee until the next Annual Meeting of the Council in accordance with Kings Langley Parish Council Standing Orders.
- b) That the Committee, in accordance with Kings Langley Parish Council Standing Orders, be given the delegated authority of the Council to take decisions on all personnel matters, with the option of referring to the Council itself any matter upon which it, the Personnel Committee, chose not to make a decision.
- c) That Cllrs Anderson, Angiolini, Button and McLean be appointed to serve on the Committee in accordance with Kings Langley Parish Council Standing Orders until the next Annual Meeting of the Council. It was noted that the Chair (Cllr Button) and Vice-Chair (Cllr Angiolini) are ex officio members of this Committee.

10. Inspection of Leases and Title Deeds.

10.1 These included correspondence from the Council's Solicitor confirming that (on behalf of the Council) he held the Title Deeds for the Village Garden, Sunderland's Field Allotments and Charter Court, Vicarage Lane and the licence for land outside the (former) Royal Mail Sorting Office. These were inspected by the Chair on the Council's behalf.

11. Additional Working Groups.

11.1 It was agreed that any working groups would be appointed as and when required. It was noted that there were currently groups for the Neighbourhood Plan and the three aspects of the Parish Plan, Transport, Environment and Leisure.

12. Joint Kings Langley Parish Council / Community Action Dacorum / Christmas Lights Festival Committee

12.1 It was proposed, seconded and RESOLVED:

The Kings Langley Parish Council representatives to serve on the Joint Christmas Lights Festival Committee until the next Annual Meeting of the Council be Cllrs Angiolini, Anderson and Johnson.

13. Village Gardens' Competition.

13.1 Cllr Angiolini confirmed that the judging for the competition would be on Saturday 30th July. He added that representatives from the Sunnyside Trust would be assisting with the judging.

13.2 It was agreed that the organisers should be Cllrs Angiolini and Johnson.



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14. Public Participation / Question Time / Urgent Planning & Licencing Matters.

14.1 Public Participation / Question Time.

14.1.1 None.

14.2 Urgent Planning & Licencing Matters.

14.2.1 Consideration of Planning Applications as listed here:

Reference	Address	Details of Application	Submission	Reason (if any)
22/01124/TCA	1 Manor Cottage, High Street	Works to trees.	No objection	
22/01259/FHA	Flinton, Lady Meadow	Demolition of existing garage and associated structures and construction of replacement building comprising double garage, gym and workshop/store at ground level and home office in roof space.	No objection	
22/01256/FHA	43 Vicarage Lane	Single storey rear extension with replacement raised decking and new side basement window.	No objection	

14.2.2 Other Planning & Licencing Matters.

Dacorum Borough Council.

Licensing Act 2003 – LA2003 s.34: Premises licence - Full Variation application – Ye Olde Red Lion.

Licensing Act 2003: Application to vary premises licence, Ye Olde Red Lion, London Road, Hemel Hempstead, Herts. HP3 9TD - Formal notice of hearing. Cllr Morrish undertook to represent the Council at this Hearing.

14.2.3 Any Other Planning & Licencing Business (Not Requiring Formal Decision).

Dacorum Borough Council.

Reconsideration of the Planning Application 22/00727/FUL (Caretakers Bungalow, Kings Langley School).

The Council had objected to this application at its meeting on 5th April 2022, but now agreed to withdraw its objections as its concerns had been resolved.

15. Police Matters and Other Services.

15.1 Crime Reports.

15.1.1 No reports were available.

15.2 Any Other Police or Neighbourhood Watch Matters.

15.2.1 Cllr Sinclair reported that, as previously mentioned, there was continuing evidence of drug use up the footpath alongside Miller and Carter. He had cleared up some of it but the Clerk agreed to report it to the local PC again.



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16. Hertfordshire County Council Matters (County Councillor Roberts).

16.1 General Matters

16.1.1 Cllr Roberts was not present.

16.2 Updates on Highways matters (Cllrs Button / Cllr Roberts)

16.2.1 Speed Indicator Device – Watford Road southbound.

The Clerk was concerned that the suggestion in Cllr Roberts' email was that the Council should determine the site for this device, which clearly it is not qualified to do, but also the full cost to the Council for the device was not entirely clear. It was agreed to defer to the next meeting of the Council when, hopefully, Cllr Roberts would be present.

17. Minutes of Previous Meetings of the Council (5th April 2022).

17.1 It was proposed, seconded and RESOLVED:

That the minutes of the meetings held on 5th April 2022 be adopted as a true record.

17.2 The Chair then signed the minutes

18. Matters Arising.

18.1 None.

19. Reports.

19.1 Standing Committees

19.1.1 Planning & Licensing Committee meeting(s) minutes of 15th March 2022 for adoption.

It was proposed, seconded and RESOLVED:

That the minutes of the Planning & Licensing Committee meeting of 15th March 2022 be adopted as a true record.

19.2 Chair's Report.

19.2.1 No report.

19.3 Reports from the Chairs of other committees / groups.

19.3.1 None.

19.4 Clerk's Report / Actions List.

19.4.1 The Clerk expressed his frustrations and wasting of time with the system provided by HCC for the submission of the end of year pension return, which did not work and he considered to be extremely poor.



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19.5 Village Warden's Activities, Priorities and Planning

19.5.1 Arrangements for the refurbishment of the village benches.

The Clerk explained that the Council had over 60 benches and that the current arrangements were that an independent contractor refurbished them as needed, for a fixed price with the Council providing the materials. The contractor had asked for an increase in the price which had not changed for several years, which was agreed. The Clerk added that there was a bit of a backlog and that to try to alleviate this he had agreed with the Warden that he would also be able to carry out some refurbishments.

20. Financial Matters.

20.1 Schedule of Payments for March (additions / amendments) and April 2022.

20.1.1 It was proposed, seconded and **RESOLVED**:

That the list of accounts for March 2022 (additions / amendments) in the sum of £-10.00 and April 2022 in the sum of £12,729.04 be adopted, and the Clerk be authorised to issue the appropriate payments.

20.1.2 The Chair then signed the payment schedules.

20.2 Examination and signing of the Council's Bank Account Statements (as at 31st March 2021).

20.2.1 The Chair examined the Council's bank account statements and signed a statement to that effect on behalf of the Members that the balances as at 31st March 2022 were:

Current Account:	£5,000.00
Reserve Account:	£51,624.13
NS&I Investment Account:	£45,869.91

20.3 Income and Expenditure Statements 2021/22.

20.3.1 Members considered and noted the reports as at 31st March 2022, which had been provided with the agenda, and the statement to that effect, was signed by the Chair.

20.4 Examination and signing of the Council's Bank Reconciliation Statement (as at 31st March 2022).

20.4.1 In accordance with Audit requirements and recommendations, the statement was examined by the Members and the Statement signed by the Chair.

20.5 Accounts 2021-22 - Virements and Fund Transfers.

20.5.1 To pass a resolution to approve the above.

20.5.2 It was then proposed, seconded and **RESOLVED**:

That the following list of Virements and Fund Transfers be made, subject to audit, for the year ended 31st March 2022:



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	2021-22 Budget	2021-22 Proposed	Notes
ADMINISTRATION			
Transfer to Elections Fund	1,000.00	2,020.00	Need to contribute to by election cost.
Transfer to IT Fund	500.00	500.00	
CHARTER COURT COSTS			
Transfer to Charter Court Fund	2,500.00	2,500.00	
CHRISTMAS FESTIVAL			
Transfer to Christmas Lights Fund	500.00	0.00	Not needed.
CONCURRENT SERVICES			
Transfer to Warden Van Fund	1,500.00	0.00	Re switching to EV leasing, not required.
Transfer to Concurrent Maintenance Fund	6,500.00	6,500.00	
Revenue Sub-Total	12,500.00	11,520.00	
BALANCES			
Transfer to Projects Fund	0.00	1,450.00	Redistributing surplus.
Funds Sub-Total	0.00	1,450.00	
Total	12,500.00	12,970.00	

20.6 Community Infrastructure Levy (CIL)

20.6.1 To pass a resolution to approve the CIL Receipts and Allocations Report to 31st March 2022. The report covered the period from 1st April 2019 to 31st March 2022.

It was proposed, seconded and **RESOLVED:**

That the report of Community Infrastructure Levy Receipts and Allocations be approved, as follows:

		Receipts	Expenditure	Balance	
	Pre 2019-20 Balance	12,720.81	-11,762.23	958.58	
2019-20					
12/04/2019	101/103 Langley Hill	4,281.55		5,240.13	
29/05/2019	Giant Sundial - Planning Application		0.00		Net of Carnival Club 19/20 grant of 200 & C/Cllr Roberts 19/20 grant of 300.
20/06/2019	Parish Plan – Posters / Banners Production		-192.00		
01/11/2019	Parish Plan - Website		-46.98		
20/11/2019	Giant Sundial - Stones		0.00		Net of Carnival Club 19/20 grant of 200 & C/Cllr Roberts 19/20 grant of 300.



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26/11/2019	Parish Plan - Consultancy		0.00		Net of Groundwork Trust grant 6325.
02/12/2019	Parish Plan - Website		-6.99		
03/03/2020	Giant Sundial - Sign		-89.50		Net of Carnival Club 19/20 grant of 200 & C\ClIr Roberts 19/20 grant of 300.
23/03/2020	Parish Plan - Consultancy		0.00	4,904.66	Net of Groundwork Trust grant 6325 (leaves 2275 o/s).
2020-21					
30/04/2020	High Street / Transport Study		-4,980.00		
06/05/2020	Parish Plan - Repayment of Unspent Grant		0.00		Net of returning Groundwork Trust unspent grant 6325-4050=2275.
21/05/2020	Parish Plan - Eco Study		-50.00		
20/06/2020	Parish Plan - Contacts Website		-81.60		
12/10/2020	Parish Plan - Website		-475.00	-681.94	
13/10/2020	Laurels, Shendish	1,900.10		1,218.16	
21/10/2020	Parish Plan - Drone Footage		-125.00		
21/10/2020	Highways Signage (Rucklers Lane)		-96.00		
04/11/2020	Parish Plan - Consultancy		0.00		Net of Groundwork Trust grant 4950.
16/11/2020	Parish Plan - Website		-475.00		
23/11/2020	Parish Plan - Website		-6.99		
26/11/2020	Parish Plan - Website		-46.98		
23/03/2021	Parish Plan - Consultancy		0.00	468.19	Net of Groundwork Trust grant 4950 (leaves 950 o/s).
2021-22					
03/04/2021	Village Signs - High St Direction Decals		-40.59		
12/04/2021	Parish Plan - Repayment of Unspent Grant		0.00	427.60	Net of returning Groundwork Trust unspent grant 4950-4000=950, but took only 150.
16/04/2021	8 Coniston Road	2,675.60		3,103.20	
24/06/2021	Parish Plan - Printing		-447.49		
01/07/2021	Village Garden Path		-6,700.00		



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27/07/2021	Giant Sundial - Paving		-448.00		
02/08/2021	Parish Plan - Consultancy		0.00		Net of Groundwork Trust grant 6300 (leaving 5100 o/s).
03/09/2021	Giant Sundial - Construction		-2,209.00	-6,701.29	Net of C\ClIr Roberts 2nd grant of 300.
15/10/2021	Friarswood, Chipperfield Road - Phase 1	1,878.75			
15/10/2021	Rectory Farm - Phase 1	13,161.27		8,338.73	
12/11/2021	Abbots Langley Repair Shed		-3,500.00		
26/11/2021	Parish Plan - Website Costs		-46.98		
30/11/2021	Parish Plan - Website Costs		-6.99		
14/12/2021	Parish Plan - Consultancy		0.00		Net of Groundwork Trust grant 6300 (leaving 1900 o/s).
23/12/2021	Village Signs - High St Direction Decals		-450.00		
05/01/2022	Fitness / Play Equipment Trail - Plan Application		-1,014.00		
16/02/2022	Village Signs - High St Toilet Signs		-140.00		
09/03/2022	Common Woodland Pathways - Phase 1		-2,092.50		
22/03/2022	Parish Plan - Consultancy		0.00		Net of Groundwork Trust grant 6300 (leaving 1500 o/s).
28/03/2022	Village Signs - Entrance Sign Insets		-185.00	903.26	
Totals		36,618.08	-35,714.82		

20.6.2 It was confirmed that there would be further receipts in respect of Rectory Farm phase 1. The Clerk added that the Council had received further payments in April 2022.

20.7 Application for financial assistance - Kings Langley School (Head Boy and Head Girl).

20.7.1 The school sort assistance to implement a paper re-cycling scheme for which it had received an environmental award from the Council.

20.7.2 It was proposed, seconded and RESOLVED:

That Kings Langley School be granted £250 re the above.



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21. Dacorum Borough Council, Hertfordshire County Council (other) and Other Authorities.

21.1 Dacorum Borough Council

21.1.1 Cllr Johnson reported that there had been a brief full Council meeting with one item on the agenda, which was approved.

22. Members Items / Reports and Questions (not included elsewhere).

22.1 Parish / Neighbourhood Plan Reports.

22.1.1 Neighbourhood Plan (Cllr Morrish).

Cllr Morrish advised that progress may not be delayed as much had been feared because of the Chiltern Beechwood issue.

22.1.2 Parish Plan – Environment Group (Cllr Button).

There had not been a further meeting.

22.1.3 Parish Plan – Leisure Group (Cllr Johnson),

There is a meeting set for next Tuesday.

22.1.4 Parish Plan – Transport Group (Cllr McLean).

In Cllr McLean's absence, Cllr Morrish reported that Dacorum Borough Council had received funding (£300,00) for improvements to the canal tow-path.

22.2 Geographical Areas Reports.

22.2.1 Abbots Rise area (Cllr Angiolini).

Cllr Angiolini had nothing to report, but the Clerk reported that the overgrown hedge on Abbots Rise had been cut back.

22.2.2 The Common, Vicarage Lane / Langley Hill / Great Park (Cllr Button)

No issues.

22.2.3 Hempstead Road areas (Cllr Collins).

No issues.

22.2.4 Blackwell Road area (Cllr De Silva).

Nothing to report.

22.2.5 London Road area (Cllr De Silva).

The water leak outside Shendish Edge has now been fixed. The footpath at the bus stop outside West Way is being raised.

22.2.6 Watford Road area (Cllr Johnson).

Nothing to report.

22.2.7 Rucklers area (Cllr Morrish).

Cllr Morrish reported that parts of the road in the rural section of the road is to be resurfaced.

22.2.8 High Street area (Cllr Rogers).

Cllr Rogers had nothing to report. Cllr Button reported that parts of the hitching rail had been repaired as had the steps outside Dalling's. There was some discussion regarding the replacement of the hitching rail and the white posts.

22.2.9 Coniston Road area (Cllr Sinclair).

There were the usual parking issues at the weekend. There were further discussion regarding prevention measures and it was agreed that the Council would obtain quotes for posts which would form the basis of a discussion with the County Council. Mill Lane would also be included. It was noted that the Council has the legal power to do this type of work subject to permission from the Highways authority.



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22.3 Village Garden (Cllr Johnson).

22.3.1 The new Jubilee cherry tree had been planted awaiting the official ceremony next month, and the garden is looking very good.

22.4 Litter Picks.

22.4.1 There were no volunteers at the last pick.

22.5 Sunderland's Yard Allotments.

22.5.1 Nothing to report.

23. Kings Langley Parish Council Representation on Outside Bodies – Members Reports.

23.1 Kings Langley Community Benefit Society.

There was a lot of demand for stalls at the village market.

23.2 Kings Langley Community Association.

23.2.1 Nothing new to report.

24. Council Surgeries.

24.1 The next surgery would be held alongside the next village market.

25. Other Matters (as specified on the agenda).

25.1 None.

26. Any Other Business.

26.1 Cllr Rogers introduced a village information pamphlet he had obtained from the Cotswolds. Although the Council had a pamphlet, it was agreed that it would explore the possibilities and costs of producing something "grander".

26.2 Cllr Johnson reminded the meeting of the Jubilee Garden Party which is being held on June 5th.

Meeting closed at 8:24pm