



Edmund de Langley
&
Isabella de Castilla

KINGS LANGLEY PARISH COUNCIL

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a Meeting of the Kings Langley Parish Council to be held on Tuesday 6th December 2022 at 7:30pm to transact the business set out in the agenda below.

Please note the earlier start time of 7:30. This meeting will incorporate consideration of any urgent or appropriate Planning & Licensing matters, including planning applications.

Welcome to this meeting of Kings Langley Parish Council. This is a “hybrid” meeting which means that participation can be in person in the Parish Council hall at Charter Court, Vicarage Lane or remotely, the instructions for which are shown below. There are a few points to note.

This is a formal Parish Council meeting and will be held, as always, using the agenda which the Clerk has published.

This meeting will be recorded for the purpose of producing the Minutes. (All public meetings can be subject to video recording by the Council or by members of the public, press and media to record the business that takes place.)

As with our usual meetings, members of the public will be given the opportunity to speak during public participation, but will not be permitted to speak at other times, unless invited to do so by the Chairman.

The Clerk and Chairman can mute or remove anyone who causes a nuisance, or abandon the meeting entirely, but of course, we hope that this won't be necessary.

How to participate in the meeting remotely:

On your computer or similar device:

<https://zoom.us/j/3164727896?pwd=dXVlbEtzMkVsTkQwQ0RSRk4zVG5rQT09>

(You will be able to click on this link via the on-line version of the agenda on the Parish Council's website: <https://kingslangley-pc.gov.uk/>, under “PARISH COUNCIL/AGENDAS & MINUTES”).

Or your home telephone: 0203 481 5240/5237

Meeting ID: 316 472 7896, Passcode: 811419

KINGS LANGLEY PARISH COUNCIL

AGENDA

1. Apologies for Absence.
 - 1.1 To receive and accept any Apologies for Absence from Members..
2. Declarations of Interest.
 - 2.1 To receive any Declarations of Interest from Members related to items on this agenda.
3. Public Participation / Question Time and Urgent Planning & Licencing Matters
 - 3.1 Public Participation / Question Time (maximum of 3 minutes per person, 15 minutes in total). If members of the public wish to speak at the meeting, would they please contact the Clerk to the Council 24 hours in advance.
 - 3.2 Urgent Planning & Licencing Matters
 - 3.2.1 Consideration of Planning Applications as listed here:

| Reference | Address | Details of Application | Applicant / Agent | Case Officer email |
|--------------|---|---|-------------------|---------------------------------|
| 22/03351/UPA | The Barn, 1 Chipperfield Road | Construction of an additional storey. | Mr P Massingham | nigel.gibbs@dacorum.gov.uk |
| 22/03436/FHA | 26 Hempstead Road | First floor side extension | Mr Paul Johnson | laura.bushby@dacorum.gov.uk |
| 22/03431/FHA | 68 Langley Hill | Single storey rear extension & second floor dormer to the front and rear. | Miss Romula Lewin | nicole.quinn@dacorum.gov.uk |
| 22/03449/FUL | Land between Meadows View and The Oak Barn, Love Lane | Phased application for 2no self build chalet bungalows with associated access, parking and amenity space. | Mr Kevin Kelly | laura.bushby@dacorum.gov.uk |
| 22/03464/FHA | Dreamscape, Rucklers Lane | Proposed new front bay window and new rear dormer projection and internal alterations. | Mr Joe Halford | Lois-May.Chapman@dacorum.gov.uk |

The full application details are available for inspection on Dacorum Borough Council's website:
<https://site.dacorum.gov.uk/publicaccess>

- 3.2.2 Other Planning & Licencing Matters as specified here:
 - 3.2.2.1 Dacorum Borough Council.

New Street Name – Beechfield Garage Site – Members are asked to consider a street name for the site. See enclosed.
 - 3.2.3 Any Other Planning & Licencing Business (Not Requiring Formal Decision).
4. Police Matters and Other Services.
 - 4.1 Local Police Community Team – Latest Reports (enclosed).
 - 4.2 Any Other Police and Neighbourhood Watch Matters.



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5. Hertfordshire County Council Matters (County Cllr Roberts).
 - 5.1 General matters.
 - 5.2 To receive any updates on Highways matters / outstanding items (Cllr Button / Cllr Roberts).
6. Minutes.
 - 6.1 To confirm and adopt as a true record the minutes of the meeting(s) held on 4th October and 1st November 2022. Enclosed.
7. Matters Arising from the above minutes (not elsewhere on the agenda).
8. Reports:
 - 8.1 Standing Committees.
 - 8.1.1 Planning & Licensing Committee.
 - 8.1.1.1 To adopt as a true record the minutes of the meeting(s) held on 18th October 2022 (previously issued and approved by Committee on 15th November 2022.)
 - 8.2 Chair's Report.
 - 8.3 Reports from Chairs of other committees / groups.
 - 8.4 Clerk's Report.
 - 8.5 Village Warden's Activities, Priorities and Planning.
9. Financial Matters.
 - 9.1 Schedule of Payments for November 2022 (enclosed).
 - 9.1.1 Resolution to authorise payments in the sum of £34,292.18.
 - 9.2 Examination of the Council's Bank Account Statements (as at 31st October 2022) and approval to sign the statement to that effect. Summaries enclosed.
 - 9.3 Income and Expenditure Statements 2022-23.
 - 9.3.1 To receive the latest updates (enclosed) and the signing a statement to that effect.
 - 9.4 Bank Reconciliation Statement.
 - 9.4.1 Examination of the Council's Bank Reconciliation Statement as at 31st October 2022 (enclosed) to:
 - a) Confirm that the bank balances shown on the Statement tally with those shown on the Bank Statements (see item 9.2, above).
 - b) Approve the Statement for the Chair to sign.
 - 9.5 External Audit for the year ended 31st March 2022.
 - 9.5.1 To receive and accept the External Auditor's letter, report and certificate (enclosed).
 - 9.6 Applications for financial assistance (see enclosed):
 - 9.6.1 Kings Langley Community Library Courtyard Garden Project.
 - 9.6.2 Kings Langley Swimming Club.
10. Dacorum Borough Council and Other Public Bodies.
 - 10.1 Dacorum Borough Council.
 - 10.1.1 Cllrs Anderson and Johnson – Reports and Members' questions.
11. Members Items and Questions (not included elsewhere).
 - 11.1 Parish / Neighbourhood Plan Reports and Project and Funding Updates.
 - 11.1.1 Neighbourhood Plan (Cllr Morrish).
 - 11.1.2 Parish Plan – Environment Group (Cllr Button).



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- 11.1.3 Parish Plan – Leisure Group (Cllr Johnson).
- 11.1.4 Parish Plan – Transport Group (Cllrs McLean / Morrish).
- 11.2 Geographical Areas Reports.
 - 11.2.1 Abbots Rise area (Cllr Angiolini).
 - 11.2.2 The Common, Vicarage Lane / Langley Hill / Great Park (Cllr Button).
 - 11.2.3 Hempstead Road area (Cllr Collins).
 - 11.2.4 Blackwell Road area (Cllr De Silva).
 - 11.2.5 London Road area (Cllr De Silva).
 - 11.2.6 Watford Road areas (Cllr Johnson).
 - 11.2.7 Rucklers area (Cllr Morrish).
 - 11.2.8 High Street area (Cllr Rogers)
 - 11.2.9 Coniston Road areas (Cllr Sinclair).
- 11.3 Village Garden (Cllr Johnson).
- 11.4 Litter Picks (Cllr Johnson).
- 11.5 Sunderland's Yard Allotments (Cllr Johnson).
- 12. Kings Langley Parish Council Representation on Outside Bodies - to receive Members' reports.
 - 12.1 Kings Langley Community Benefit Society (KLCBS) (Cllr Morrish).
 - 12.2 Kings Langley Community Centre (Cllrs Collins & Rogers).
- 13. Council Surgeries.
- 14. Other Matters (as specified here).
 - 14.1 Dates of meetings 2023
 - 14.1.1 To approve the enclosed list of meetings.
 - 14.2 Christmas and New Year Office Opening Hours.
 - 14.2.1 To consider and agree the dates that the Council Offices are closed:

| 26-Dec | 27-Dec | 28-Dec | 29-Dec | 30-Dec |
|------------------------------------|-----------------------------------|-----------|----------|--------|
| Monday | Tuesday | Wednesday | Thursday | Friday |
| Boxing Day | (day in lieu of) Christmas Day | CLOSE | CLOSE | CLOSE |
| 02-Jan | 03-Jan | 04-Jan | 05-Jan | 06-Jan |
| Monday | Tuesday | Wednesday | Thursday | Friday |
| (day in lieu of) New Year's Day | OPEN (New Clerk) | OPEN | OPEN | OPEN |

- 14.3 Replacement commemorative plaque for former local midwife (see enclosed, Cllr Johnson).

- 15. Any Other Business (Not Requiring Formal Decision).



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16 Exclusion of the Public – to consider passing a resolution in the following terms:

That, in accordance with Kings Langley Parish Council Standing Order 17(q), under schedule 12 of the Local Government Act 1972, as amended to schedule 12(A) by the Freedom of Information Act 2000, in the view of the special and/or confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw.

PART 2

- 17. Budget 2023-24.
- 17.1 Consideration of the 1st Draft (enclosed, Cllr Anderson).
- 18. The new Clerk.
- 18.1 To consider and agree various transition arrangements.
 - 18.1.1 Retainer arrangements for current Clerk.
 - 18.1.2 Bank signatories and payments.
 - 18.1.3 Pause in hybrid meetings.
 - 18.1.4 Charter Court lease renewal.

Paul Dunham, Clerk to the Council, 1st December 2022.