



Edmund de Langley
&
Isabella de Castilla

KINGS LANGLEY PARISH COUNCIL

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to an Extraordinary Meeting of the Kings Langley Parish Council to be held on Tuesday 27th June 2023 at 7:30pm to transact the business set out in the agenda below.

The Accounts and Audit Regulations require that items 4.1 to 4.5 are approved and submitted to External Audit (this year) by 3rd July 2023.

AGENDA

1. Apologies for Absence.
To receive and accept any Apologies for Absence from Members.
2. Declarations of Interest.
 - 2.1 To receive any Declarations of Interest related to items on this agenda.
3. Public Question Time (maximum of 3 minutes per person, 15 minutes in total).
4. Accounts & Audit for the financial year 2022-23:
 - 4.1 To consider / approve the Income & Expenditure Statement and Balance Sheet for the 2022-23 accounts, and the Bank Reconciliation for the year ended 31st March 2023, including confirming that the bank balances shown on the Statement tally with those shown on the Bank Statements (see enclosed).
 - 4.1.1 The Chair is to sign the Balance Sheet and the Bank Reconciliation.
 - 4.2 To consider / approve responses to Section 1 (Annual Governance Statement) of the Annual Return, and to sign the Annual Return for this section. See enclosed.
 - 4.3 To consider / approve figures shown in Section 2 (Accounting Statements) of the Annual Return, and to sign the Annual Return for this section. See enclosed.
 - 4.4 To receive the Internal Auditor's report and consider / determine actions on the Internal Auditor's recommendations. See enclosed.
 - 4.5 To confirm the dates for the public rights period. These must cover the first 10 working days in July. (Already published)
 - 4.5.1 The following dates are recommended were recommended by External Audit: Monday 3rd July 2023 to Friday 11th August 2023. See copy of notice enclosed.
 - 4.6 To consider any other related matters.
5. Other Matters
 - 5.1 None.
6. Any Other Business (Not Requiring Formal Decision).

Caroline Owen, Clerk to the Council, 15th June 2023