



KINGS LANGLEY PARISH COUNCIL

MINUTES of the Meeting of the Council held on Tuesday 6th June 2023.

Present: Cllrs Button (Chair), Angiolini (Vice Chair), Anderson, De Silva, James-Saunders, Johnson, Lydon, Morrish and Rogers.

Also Present: Mr Paul Dunham, Acting Clerk to the Council.
Three member of the public

1. Apologies for Absence.

Members received and accepted apologies for absence from Cllr Sinclair.

2. Declarations of Interest.

None at this stage.

3. Public Participation / Question Time / Urgent Planning & Licencing Matters.

4. Planning & Licencing Matters.

The following planning applications were considered:

Reference	Address	Details of Application	Submission	Reason (if any)
23/00469/FUL	Moat Cottage, Water Lane	Demolition of commercial units and construction of 3 new build terraced houses and an extension to existing residential property with associated landscaping/external works.	No objection	

Cllr Anderson declared a Personal Interest in the following application (23/00581/FUL) as he was a near neighbour.

23/00581/FUL Amended	Merceys Wood, Rucklers Lane	The construction of agricultural/forestry management buildings and associated works.	Objection	The Council upholds its previous objections
23/01198/FHA	46 High Street	Two storey rear extension, addition of rear dormer and Velux windows.	No objection	
23/01199/LBC	46 High Street	Two storey rear extension, addition of rear dormer and Velux windows.	No objection	
23/01262/TPO	26 Rectory Lane	Tree works.	No objection	



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23/01041/FUL Amended	32A Rucklers Lane	Demolition of existing dwelling and outbuildings. Construction of one 2-bedroom and two 3-bedroom detached houses with associated circulation and landscaped areas.	Objection	The Council maintains its objections in support of DBC's Design & Conservation Officer.
23/01265/LDP	4 Highfield	Single storey rear extension.	No objection	

5. Other Planning & Licencing Matters (as specified on the agenda).

Letter from DLA Town Planning Ltd re: planning application for construction of a replacement dwelling and part demolition of garage at 1 Chipperfield Road, Kings Langley, reference 23/00922/FUL.

Mr Massingham, the applicant, spoke to support his application, and this was considered alongside the above letter. Mr Massingham claimed that the property was not as old as many believed but had been constructed - on the site of a garage - using old materials, but the building was no longer fit for purpose (no modern-day features, inefficient heating etc.), and had been built at an angle, overlooking the neighbour. He believed that the new design would reproduce much of the character of the existing building. Cllrs James-Saunders and Rogers asked various questions and were encouraged by Mr Massingham's answers. However, Cllr Anderson reminded Members that his and the Council's main concerns were the loss of a very attractive building. Cllr Anderson added that he understood that the Case Officer was also unhappy with the design proposed for the new building. The Council was being asked to reverse the decision to object to the proposed development. The Chair asked for a vote and it was decided that the objection should be upheld, by four votes to two. The Clerk added that he was surprised that the Council was being asked to do this as the Council had already made its comment and it was down to DBC to process the application.

6. Any Other Planning & Licencing Business (Not Requiring Formal Decision).

None

7. Police Matters and Other Services.

Local Police Community Team and other Police or Neighbourhood Watch Matters. Latest Reports. The latest reports had been include in the agenda papers. PC Stevens attended (with a colleague) to present the detail and answer questions. He was pleased with the vey low number of reported crimes:

D1R KINGS LANGLEY Crimes 2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Total
Burglary Dwelling	0	0	0	0	1								1
Attempt Burglary Dwelling	1	0	0	0									1
Burglary (other - business & non dwelling)	4	0	0	0	1								5



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Attempt Burglary other robbery	0	0	0	0															0
Theft of motor vehicle		0	2	2															4
Attempt theft of motor vehicle		0	0	0															0
Theft from motor vehicle	6	4	2	1	1														14
Attempt theft from motor vehicle	0	0	0	0															0
Vehicle interference	0	2	0	3															5
Damage to motor vehicle	1	5	2	1															9
Criminal damage	1	3	0	0															4
Arson	0	0	0	0	1														1
Assault (common and ABH)	5	2	3	4	3														17
Serious assault (GBH)	0	0	0	0															0
Theft from shop	1	0	1	1															3
Theft other (all other types of theft related offences)	0	1	3	0	2														6
Drug related offences	0	0	0	0	0														0
TOTALS	19	17	13	12	10														71
Total number of incidents reported to police	98	87	88	108	102														
Total Recorded Crime Investigations	27	29	24	19	21														
Relevant Crime investigations	19	17	13	12	10														71
ASB (NON CRIME) related calls	5	5	10	2	3														

8. Hertfordshire County Council Matters.

- a) There was no report and Cllr Roberts was not present.
Lamp Columns – missing switch equipment / unlit column.
It had been hoped that Cllr Roberts would be present to hear the Council's concerns regarding its missing timers and switches - this issue had been outstanding since last Autumn, and there was a risk the Christmas Lights display would be depleted again this year, and the high costs of the lamp column inspections now being imposed by the County. Cllr Button undertook to pursue this with some vigour with Cllr Roberts.
- b) General matters.
None.

9. Highways.

No matters raised.



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10. Minutes of Previous Meeting(s).

To confirm and adopt as a true record the minutes of the meeting held on Tuesday 16th May 2023. These were not available and would be presented to the next full meeting of the Council

11. Matters Arising.

None.

12. Planning & Licensing Committee.

None.

13. Minutes.

The minutes of the meeting(s) of the Planning & Licensing Committee held on 21st March 2023 were adopted as a true record.

14. Chair's Reports.

The Chair reported on issues with overgrowing trees in the High Street and of foxes spreading the litter left in the bags in the High Street for collection. Cllr Johnson undertook to investigate a better refuse collection solution for High Street residents.

15. Reports from Chairs of other Committees / Groups.

No reports.

16. Clerk's Report.

The Acting Clerk reported that the Internal Audit had gone well and that he was awaiting the report. This, along with all the External Audit requirements, would be presented at an extraordinary meeting of the Council on 27th June.

17. Village Warden's Activities, Priorities and Planning.

The Acting Clerk reported that the Warden still had almost 1000 bedding plans to plant. He had complained that on his return from holiday there was a lot of litter, particularly, cigarette butts.

18. Finance Matters

a) Schedule of Payments for May 2023.

It was proposed, seconded and RESOLVED:

That the payment schedule for May 2023 in the sum of £14,147.08 be authorised, thereby approving the Clerk to have made appropriate payments.



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The schedule of payments signed by the Clerk, the Chair and Cllr Angiolini.

- b) Examination and signing of the Council's Bank Account Statements as at 31st May 2023. Members had received copies of the summaries.
The Chair examined the Council's bank account statements and signed a statement to that effect on behalf of the Members that the balances as at the above date were:

Current Account:	£5,000.00
Reserve Account:	£275,513.63
NS&I Investment Account	45,912.60

- c) Accounts 2022-23 – Virements and Fund Transfers.
It was proposed, seconded and **RESOLVED**:

That the following list of Virements and Fund Transfers be made, subject to audit, for the year ended 31st March 2023:

	2022-23 Budget	2022-23 Proposed	Notes
EXPENDITURE			
Transfer to Achiet-le-Grand T Fund	0.00	0.00	
Transfer to Projects Fund	0.00	0.00	
ADMINISTRATION			
Transfer to Elections Fund	3,000.00	3,000.00	
Transfer to IT Fund	500.00	500.00	
CHARTER COURT COSTS			
Transfer to Charter Court Fund	2,500.00	2,500.00	
CHRISTMAS FESTIVAL			
Transfer to Christmas Lights Fund	500.00	0.00	Not needed.
CONCURRENT SERVICES			
Transfer to Warden Van Fund	2,700.00	2,700.00	
Transfer to Concurrent Maintenance Fund	6,500.00	6,500.00	
Revenue Sub-Total	15,700.00	15,200.00	
BALANCES			
Transfer to Concurrent Maintenance Fund	0.00	5,445.00	Redistributing surplus.
Transfer to Projects Fund	0.00	0.00	
WARDEN VAN FUND			
Transfer to Concurrent Maintenance Fund	14,000.00	0.00	Project delayed.
Funds Sub-Total	14,000.00	5,445.00	
Total	29,700.00	20,645.00	

- d) Community Infrastructure Levy (CIL).
CIL Receipts and Allocations Report to 31st March 2023. The report covered the period from 1st April 2019 to 31st March 2023.

It was proposed, seconded and **RESOLVED**:



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That the report of Community Infrastructure Levy Receipts and Allocations be approved, as follows:

CIL Receipts and Allocations Report to 31st March 2023.					
		Receipts	Expenditure	Balance	
	Pre 2020-23 Balance	17,002.36	-12,097.70	4,904.66	
2020-21					
30/04/2020	High Street/Transport Study		-4,980.00		
06/05/2020	Parish Plan - Repayment of Unspent Grant		0.00		Net of returning Groundwork Trust unspent grant 6325-4050=2275.
21/05/2020	Parish Plan - Eco Study		-50.00		
20/06/2020	Parish Plan - Contacts Website		-81.60		
12/10/2020	Parish Plan - Website		-475.00	-681.94	
13/10/2020	Laurels, Shendish	1,900.10		1,218.16	
21/10/2020	Parish Plan - Drone Footage		-125.00		
21/10/2020	Highways Signage (Rucklers Lane)		-96.00		
04/11/2020	Parish Plan - Consultancy		0.00		Net of Groundwork Trust grant 4950.
16/11/2020	Parish Plan - Website		-475.00		
23/11/2020	Parish Plan - Website		-6.99		
26/11/2020	Parish Plan - Website		-46.98		
23/03/2021	Parish Plan - Consultancy		0.00	468.19	Net of Groundwork Trust grant 4950 (leaves 950 o/s).
2021-22					
03/04/2021	Village Signs - High St Direction Decals		-40.59		
12/04/2021	Parish Plan - Repayment of Unspent Grant		0.00	427.60	Net of returning Groundwork Trust unspent grant 4950-4000=950, but took only 150.
16/04/2021	8 Coniston Road	2,675.60		3,103.20	
24/06/2021	Parish Plan - Printing		-447.49		
01/07/2021	Village Garden Path		-6,700.00		
27/07/2021	Giant Sundial - Paving		-448.00		
02/08/2021	Parish Plan - Consultancy		0.00		Net of Groundwork Trust grant 6300 (leaving 5100 o/s).
03/09/2021	Giant Sundial - Construction		-2,209.00	-6,701.29	Net of C\Cllr Roberts 2nd grant of 300.
15/10/2021	Friarswood, Chipperfield Road - Phase 1	1,878.75			
15/10/2021	Rectory Farm - Phase 1	13,161.27		8,338.73	
12/11/2021	Abbots Langley Repair Shed		-3,500.00		



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26/11/2021	Parish Plan - Website Costs		-46.98		
30/11/2021	Parish Plan - Website Costs		-6.99		
14/12/2021	Parish Plan - Consultancy		0.00		Net of Groundwork Trust grant 6300 (leaving 1900 o/s).
23/12/2021	Village Signs - High St Direction Decals		-450.00		
05/01/2022	Fitness/Play Equipment Trail - Plan Application		-1,014.00		
16/02/2022	Village Signs - High St Toilet Signs		-140.00		
09/03/2022	Common Woodland Pathways - Phase 1		-2,092.50		
22/03/2022	Parish Plan - Consultancy		0.00		Net of Groundwork Trust grant 6300 (leaving 1500 o/s).
28/03/2022	Village Signs - Entrance Sign Insets		-185.00	903.26	
2022-23					
11/04/2022	HMQ Platinum Jubilee - Tree		0.00		Re CVCllr Roberts grant of 300, leaves 1.52 o/s.
11/04/2022	HMQ Platinum Jubilee - Plaque		-134.48	768.78	Net of last of CVCllr Roberts grant of 300.
22/04/2022	Old Hay Barn, Langley Lodge Lane	3,624.36			
22/04/2022	Friarswood, Chipperfield Road - Phase 2	2,191.88			
22/04/2022	Rectory Farm - Phase 2	39,483.81			
22/04/2022	16 Hempstead Rd Redevelopment	7,079.52		53,148.35	
16/05/2022	HMQ Platinum Jubilee - Street Column Signs		-68.94		
16/05/2022	HMQ Platinum Jubilee - Event Cost		-195.00		
17/05/2022	Parish Plan - Repayment of Unspent Grant		0.00		Still leaves Groundwork Trust grant 450.06 o/s.
09/06/2022	HMQ Platinum Jubilee - Event Cost		-75.00		
11/08/2022	Village Signs		-10.42		
16/09/2022	Parish Plan - Consultancy		0.00	52,798.99	Still leaves Groundwork Trust grant 40.06 o/s.
14/10/2022	Friarswood, Chipperfield Road - Phase 3	939.39		53,738.38	
20/10/2022	Neighbourhood Plan - Printing		0.00		With new grant 1.5k, still leaves Groundwork Trust grant 1358.80 o/s.



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01/11/2022	Neighbourhood Plan - Website Costs		0.00		Still leaves Groundwork Trust grant 1311.82 o/s.
30/11/2022	Neighbourhood Plan - Website Costs		0.00		(Leaves 1304.83 of Groundwork Trust grant o/s.)
30/11/2022	Fitness/Play Equipment Trail - Project Proper		-9,200.00		
07/12/2022	K/L Swimming Club Coaching		-620.00		
14/12/2022	Neighbourhood Plan - Website Costs		0.00		(Leaves 804.83 of Groundwork Trust grant o/s.)
24/01/2023	Watford Road 2nd Vehicle Activated Sign		-2,100.00		
28/03/2023	HMK Coronation - Event Costs		-230.00	41,588.38	
Totals		89,937.04	-48,348.66		

- e) Annual Risk Assessment and Management (for the period 1st April 2022 to 31st March 2023). Enclosed (amendments shown in red).
The Accounts and Audit (Amendment) (England) Regulations 2006 require the Council to review its risks and to minute that it has done so. The Acting Clerk had highlighted the areas that had been amend. He drew attention in particular where the Council is vulnerable involving single points of failure, e.g. the loss of key personnel. It was accepted that this would always be a major risk in a small organisation. It was agreed that the Clerk would contact the HAPTC to explore the support that they might be able to provide.

It was then proposed, seconded and RESOLVED that:

That the Annual Risk Assessment and Management (for the period 1st April 2021 to 31st March 2022) review had been satisfactorily completed.

- f) The Effectiveness of Internal Audit and Control Systems.
The Accounts and Audit (Amendment) (England) Regulations 2006, require the Council to show that it has, annually, satisfactorily:
- I. Carried out a review of the effectiveness of the Internal Auditor
 - II. Carried out a review of its control systems.

After being considered, it was proposed, seconded and RESOLVED that:

- I. The review of the effectiveness of the Council's Internal Auditor had been satisfactorily carried out
- II. The review of the Council's control systems had been satisfactorily carried out and that it was adequate, robust and efficient.

- g) Asset Register for the year ended 31st March 2023.
Members considered the report and amendments thereto. It was noted that there needed to be a rationalisation and uncluttering of the register to remove items of little value.



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It is recorded that the Council reviewed, noted and agreed the contents of the Asset Register.

Members also noted that the “Trim Trail” for which the Council paid £9,200 and the Watford Road Speed Indicator Device (SID) to which it contributed £2,100, are the property of Dacorum Borough Council and Hertfordshire County Council respectively.

19. Dacorum Borough Council and Other Public Bodies.

None.

20. Parish Plan Reports.

- a) Parish Plan – Environment Group. There had not been a meeting.
- b) Parish Plan – Leisure Group. A meeting was scheduled for this coming Thursday.
- c) Parish Plan – Transport Group. Cllr Morrish reported that there was a new initiative called the Local Cycling and Walking Infrastructure Plan (LCWIP) to which Three Rivers and Watford had signed-up and had already made further progress along the canal path. There was no sign though that Dacorum had.

21. Geographical Areas Reports.

Cllr Lydon reported that there seemed to be an increase in the numbers of motor bikes performing loud and fast wheelies in the area, particularly, the High Street. She would report to PC Stevens so the he could add it to “his list”

22. Village Garden (Cllr Johnson).

Cllr Johnson reported that a large number of plants and shrubs had suffered over winter and that he was in to process of replacing them.

23. Litter Picks.

The last litter pick was reasonably well attended.

24. Sunderland’s Yard Allotments.

There had been some works in Sunderland’s Yard itself, seemingly to create more parking space.

25. Kings Langley Parish Council Representatives on Outside Bodies.

Kings Langley Community Association

The AGM had recently taken place. Cllr Rogers was pleased to inform members that the existing committee had been re-elected.

26. Council Surgeries.



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Cllr Johnson referred to the issue that the Cricket Club car park had been advertised on a national database as a location where camper vans could be parked overnight, and that one or two campers vans had been doing so. Cllr Lydon confirmed that it had been restricted hitherto to only one or two vehicles on odd occasions. Cllr Johnson reported that he had arranged for DBC to put up signs to the effect that overnight parking is not permitted at this location.

Cllr Rogers gave his apologies and left the meeting at this point.

27. Other Matters (as specified on the agenda).

- a) Lamp Columns – additional inspection costs
Lamps & Tubes had provide 2 quotations for various options. This had been provided with the agenda. It was decided await the outcome of Minute 8a) and to repeat this item on the next agenda.
- b) Charter Court Repairs (Cllr Anderson)
Cllr Anderson listed the works that were required at Charter Court, including:
Damp walls in the toilets;
Damaged outside walls;
New window / frame;
Fire alarm system replacement; and
Intruder alarm replacement.
The good news was that the Council had received a substantial sum by refund of its Business Rate, which would contribute towards the costs.
- c) Village Centre Shops (Cllr Anderson)
Cllr Anderson reported that he was exploring the possibility of DBC & KLPC jointly procuring a professional Planning report on the land uses in the centre of the village with a view to opposing the threat of a small number of national chains displacing the larger number of local shops. In principle, members supported this initiative.
- d) Park Benches (Cllr Anderson)
Cllr Anderson apologised that the survey & works documentation had missed the deadline for the submission of papers for the meeting and mentioned that it had instead been emailed to all members the weekend before the meeting. The good news was that the initial estimate for the works required to complete the Parish's stock was half the amount budgeted. Members approved the project.
- e) KL Bowls Club - Bowling Match 27/08/23
Members discussed whether to accept the invitation. It was agreed that the Admin Assistant would email all members to ask them to indicate clearly whether they and their partners wished to take part and were available.

28. Any Other Business (Not Requiring Formal Decision).

Members discussed what to do concerning the two Village Centre Signs. Members were clear that there was no longer enough room to replace the Northern entrance sign like-for-like, and that in any event, the replacement of the same signs would be prohibitively expensive. Cllr Button mentioned as an option copying the new brick pillar entrance signs which had recently been installed at Sarratt. Cllrs Anderson & James-Saunders liked the idea of small field gates with the signs located in the middle of them and very small, mini flowerbeds in front of them, but the botched



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highway remodelling at the Northern entrance had taken away so much room that it may not be possible to do this there either. Cllr Button asked members to identify three costed options for consideration at a future meeting.

Meeting closed 9:28pm.