



Edmund de Langley
&
Isabella de Castilla

KINGS LANGLEY PARISH COUNCIL

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a Meeting of the Kings Langley Parish Council to be held at Charter Court, Vicarage Lane, on Tuesday 5th December 2023 at 7:30pm to transact the business set out in the agenda below.

Please note: This meeting will incorporate consideration of any urgent or appropriate planning and licencing matters, including planning applications. Meetings may be subject to recording.

AGENDA

1. Apologies for Absence.

To receive and accept any Apologies for Absence from Members.

2. Declarations of Interest.

To receive any Declarations of Interest from Members related to items on this agenda.

3. Public Participation / Question Time

Public Participation / Question Time (maximum of 3 minutes per person, 15 minutes total). **If members of the public wish to speak at the meeting, would they please contact the Clerk to the Council 24 hours in advance.**

4. Planning & Licencing Matters

Consideration of Planning Applications as listed here:

Reference	Address	Details of Application	Applicant / Agent	Case Officer email
23/02781/ROC	17 Vicarage Lane	Removal of Condition 4 (side window obscure/non opening) and Condition 5 (Dormer windows) attached to planning permission 21/03742/FHA (Single story rear and side extension and loft conversion).	Andy Smith	robert.freeman@dacorum.gov.uk
23/02823/RET	7 Beechfield	Retention of a double door on the flank wall at first floor, addition of a Juliette balcony for the same door.	Sadik Gecaj	laura.bushby@dacorum.gov.uk



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The full application details are available for inspection on Dacorum Borough Council's website: <https://site.dacorum.gov.uk/publicaccess>

5. Other Planning & Licencing Matters as specified here:

Dacorum Borough Council Local Plan – Regulation 18 (Consultation) – Update (Cllrs Anderson & Johnson).

6. Any Other Planning & Licencing Business (Not Requiring Formal Decision).

7. Police Matters and Other Services.

Local Police Community Team and other Police or Neighbourhood Watch Matters– Latest Reports, if available.

8. Hertfordshire County Council Matters (County Cllr Roberts).

- a) General matters.
- b) The library – roof maintenance

9. Highways

- a) To receive any updates on Highways matters / outstanding items (Cllr Button / Cllr Roberts).

10. Minutes.

To confirm and adopt as a true record the minutes of the meeting(s) held on 7th November 2023. See enclosed agenda pack.

11. Matters Arising from the above minutes. (Not elsewhere on the agenda).

12. Planning & Licensing Committee Report

13. Minutes

To adopt as a true record the minutes of the meeting held on 24th October 2023. (Previously issued and approved by Committee on 21st November 2023.)

14. Charter Court

- a) External wall – update.
- b) Telephony and Comms.
To consider / agree the quotes for their replacement. Quotes to follow. (Cllr Anderson)



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15. Chair's Report.

- a) Staffing update

16. Reports from Chairs of other committees / groups.

- a) Christmas Lights Working Party – review of the event.

17. Clerk's Report.

No written report.

18. Village Warden's Activities, Priorities and Planning.

No report.

19. Financial Matters.

- a) Schedule of Payments for November 2023. See enclosed agenda pack. Resolution to authorise payments in the sum of £18,374.73.
- b) Examination of the Council's Bank Account Statements (as at 31st October 2023) and approval to sign the statement to that effect. See enclosed agenda pack.
- c) To approve the cost of a wreaths and a donation to the Poppy Appeal (2022, £150).
- d) To consider a request for financial assistance from Kings Langley Bowl Club. See enclosed agenda pack.

20. Dacorum Borough Council and Other Public Bodies.

- a) Dacorum Borough Council.
Cllrs Anderson and Johnson – Reports and Members' questions.

21. Parish Plan Reports.

- a) Parish Plan – Environment Group (Cllr Button).
- b) Parish Plan – Leisure Group (Cllr Johnson).
- c) Parish Plan – Transport Group (Cllr Morrish).

22. Geographical Areas Reports.

23. Village Garden (Cllr Johnson).

24. Litter Picks (Cllr Johnson).

25. Sunderland's Yard Allotments (Cllr Johnson).



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26. Kings Langley Parish Council Representation on Outside Bodies - reports.

- a) Kings Langley Community Association.

27. Council Surgeries.

28. Other Matters (as specified here).

- a) Dates of meetings 2024
To approve the enclosed list of meetings.
- b) Christmas and New Year Office Opening Hours 2023-24.
To consider and agree the dates that the Council Offices are closed:

25-Dec	26-Dec	27-Dec	28-Dec	29-Dec
Monday	Tuesday	Wednesday	Thursday	Friday
Christmas Day	Boxing Day	CLOSE	CLOSE	CLOSE
01-Jan	03-Jan	04-Jan	05-Jan	06-Jan
Monday	Tuesday	Wednesday	Thursday	Friday
New Year's Day	OPEN	OPEN	OPEN	OPEN

29. Any Other Business (Not Requiring Formal Decision)

30. Exclusion of the Public – to consider passing a resolution in the following terms:

That, in accordance with Kings Langley Parish Council Standing Order 17(q), under schedule 12 of the Local Government Act 1972, as amended to schedule 12(A) by the Freedom of Information Act 2000, in the view of the special and/or confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw.

PART 2

31. Budget 2024-25

- a) Interim report on the 2023-24 outturn.
- b) Members are asked to propose items of savings or growth.

Paul Dunham, Acting Clerk to the Council, 30th November 2023.