



Edmund de Langley
&
Isabella de Castilla

KINGS LANGLEY PARISH COUNCIL

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a Meeting of the Kings Langley Parish Council to be held at Charter Court, Vicarage Lane, on Tuesday 9th April 2024 at 7:30pm to transact the business set out in the agenda below.

Please note: This meeting will incorporate consideration of any urgent or appropriate planning and licencing matters, including planning applications. Meetings may be subject to recording.

AGENDA

1. Apologies for Absence

To receive and accept any Apologies for Absence from Members.

2. Declarations of Interest

To receive any Declarations of Interest from Members related to items on this agenda.

3. Public Participation / Question Time

Public Participation / Question Time (maximum of 3 minutes per person, 15 minutes total). **If members of the public wish to speak at the meeting, would they please contact the Clerk to the Council 24 hours in advance.**

4. Planning & Licencing Matters

Consideration of Planning Applications as listed here:

Reference	Address	Details of Application	Applicant / Agent	Case Officer email
24/00327/FUL	Rudolf Steiner School, Langley Hill	Temporary change of use of site to reflect sporadic use by film production companies.	Stepanie Cook (Trustee)	andrew.parrish@dacorum.gov.uk
24/00647/FHA	12 Tooveys Mill Close	Single storey rear extension.	Alan Power	laura.bushby@dacorum.gov.uk
24/00281/FHA	46 High Street	Two storey rear extension and addition of rear and side dormer windows, additional dormer and enlarged dormer to the previously approved under applications ref: 23/01199/LBC and 23/01198/FHA.	J Griffiths	elspeth.palmer@dacorum.gov.uk



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24/00282/LBC	46 High Street	Two storey rear extension and addition of rear and side dormer windows, additional dormer and enlarged dormer to the previously approved under applications ref: 23/01199/LBC and 23/01198/FHA.	J Griffiths	elspeth.palmer@dacorum.gov.uk
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The full application details are available for inspection on Dacorum Borough Council's website: <https://site.dacorum.gov.uk/publicaccess>

5. Other Planning & Licencing Matters as specified here:

None.

6. Any Other Planning & Licencing Business (Not Requiring Formal Decision)

7. Police Matters and Other Services

Local Police Community Team and other Police or Neighbourhood Watch Matters– Latest Reports, if available.

8. Hertfordshire County Council - General Matters (County Cllr Roberts).

a) To receive any updates.

9. Hertfordshire County Council – Highways (Cllr Button / Cllr Roberts).

b) To receive any updates.

10. Minutes

To confirm and adopt as a true record the minutes of the meeting(s) held on 23rd January and 5th March 2024. See enclosed.

11. Matters Arising from the above minutes (Not elsewhere on the agenda).

12. Planning & Licensing Committee Report

13. Planning & Licensing Committee Minutes

14. To adopt as a true record the minutes of the meeting held on 20th February 2023, previously agreed at the Planning & Licensing Committee meeting of 19th March 2024.

15. Charter Court

To note any updates.



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16. Chair's Report

Staffing update.

17. Reports from Chairs of other committees / groups

18. Clerk's Report

No written report.

19. Village Warden's Activities, Priorities and Planning

Verbal report to be given at meeting.

20. Financial Matters

- a) Schedule of Payments for March 2024. See enclosed.
Resolution to authorise payments in the sum of £20,414.22.
- b) Examination of the Council's Bank Account Statements (as at 29th February 2024) and approval to sign the statement to that effect. See enclosed.
- c) Annual Risk Assessment and Management (for the period 1st April 2023 to 31st March 2024). Enclosed (amendments shown in red).
The Accounts and Audit (Amendment) (England) Regulations 2006 require the Council to review its risks and minute it. Members are asked to consider and approve the enclosed assessment.
- d) The Effectiveness of Internal Audit and Control Systems.
The Accounts and Audit (Amendment) (England) Regulations 2006, require the Council to show that it has, annually, satisfactorily:
 - i. Carried out a review of the effectiveness of the Internal Auditor
 - ii. Carried out a review of its control systems.
- e) Asset Register for the year ended 31st March 2024.
To note the contents of and consider and agree any changes to the Council's Asset Register. See enclosed.
- f) To consider and approve the Council's Contract's Register. See enclosed. (Cllr Anderson).
- g) Accounts 2022-24 – Fund Transfers, enclosed. (For background information, see the budget papers approved in January 2024).
To pass a resolution to approve the above.
- h) To approve a request to increase the grant to the Kings Langley Fun Run by £100 to £250.
- i) To approve a donation of £400 for the delivery of the invitations for the 2024 Annual Parish Meeting.
- j) To approve a request for financial assistance from the Kings Langley Allotments and Gardens Association of £200 regarding flooding. See enclosed.
- k) Dog waste bags – to consider a proposal to request a dotation of 62p per bag and making the collection contactless. (Cllr Button).
- l) To report the details of the Warden's van insurance renewal (new vehicle) and to approve the cost. See enclosed.



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- m) To consider a suggestion for a "Climb for Free" facility. See enclosed. (Cllr Button).
- n) To approve the cost of £795 for the installation of the village entrance signs.
- o) To consider quotes and approve the cost of replacement of the fire alarm system at Charter Court. See enclosed. (Cllr Anderson).
- p) To consider quotes and approve the cost of replacement of the intruder alarm system at Charter Court. See enclosed. (Cllr Anderson).
- q) To approve the cost of £3176 of the bollards on Hempstead Road. (Cllr Anderson).

21. Dacorum Borough Council and Other Public Bodies

- a) Dacorum Borough Council.
 - i. Cllrs Anderson and Johnson - Reports and Members' questions.
 - ii. Refuse collection in Marwood Close. (Cllr Coxill).

22. Parish Plan Reports

- a) Parish Plan – Environment Group (Cllr Button).
- b) Parish Plan – Leisure Group (Cllr Johnson).
- c) Parish Plan – Transport Group (Cllr Morrish).

23. Geographical Areas Reports

24. Village Garden (Cllr Johnson)

25. Litter Picks (Cllr Johnson)

26. Sunderland's Yard Allotments (Cllr Johnson)

27. Kings Langley Parish Council Representation on Outside Bodies - reports

- a) Kings Langley Community Association.

28. Council Surgeries

29. Other Matters (as specified here)

- b) Annual Parish Meeting 2024.
 - i. Arrangements
 - ii. Approve the agenda. See draft enclosed.

30. Any Other Business (Not Requiring Formal Decision)

Matthew Price, Clerk to the Council, 4th April 2024.